

THOMAS L. GARTHWAITE, M.D. Director and Chief Medical Officer

FRED LEAF Chief Operating Officer

COUNTY OF LOS ANGELES DEPARTMENT OF HEALTH SERVICES 313 N. Figueroa, Los Angeles, CA 90012 (213) 240-8101

November 26, 2003

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

# AGREEMENT AMENDMENTS FOR CHILD CARE SERVICES

(1st, 2nd, and 5th Districts) (3 Votes)

## IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Director of Health Services, or his designee, to sign Amendment No. 4 to Agreements No. H-201020 and H-201249 with Knowledge Beginnings Solutions, Inc., (Exhibit I & II), and Amendment No. 7 to Agreement No. 59762 with Child Development Consortium of Los Angeles, (Exhibit III), for the provision of child care services at H. Claude Hudson Comprehensive Health Center, Harbor/UCLA Medical Center, and LAC+USC Medical Center, respectively, effective January 1, 2004 through December 31, 2004.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving this action, the Board is authorizing the Director of Health Services, or his designee, to sign three amendments to extend the term of three Agreements through December 31, 2004, for the continued provision of child care services and including other Board-mandated contract provisions into the Agreements. The current Agreements expire on December 31, 2003.

The Department of Health Services ("Department") has included the services provided under these agreements as part of the Department's Master Agreement solicitation process. However, due to Departmental priorities, the Master Agreement solicitation process has not been completed. A solicitation process will resume either with a Master Agreement or a standard agreement solicitation process. The requested term extension of these agreements will allow for the uninterrupted provision of services while the Department completes the development of the Master Agreement.

Existing County policy and procedures require timely submission of contracts for Board approval. However, this agreement was not scheduled for placement on the Board's agenda three weeks prior to its effective date, or required under the policy, because of critical staffing shortages.

Gloria Molina First District

Yvonne Brathwaite Burke Second District

> Zev Yaroslavsky Third District

Don Knabe Fourth District

Michael D. Antonovich
Fifth District

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## FISCAL IMPACT/FINANCING:

There are no net County costs associated with this action. The child care centers continue to be self-supporting from fees paid by parents. The County will continue to provide a rent free facility.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On July 12, 1988, the Board approved Agreement No. 59762 with Child Development Consortium of Los Angeles (CDCLA) for the LAC+USC Medical Center, for the provision of child care services.

On August 15, 1989, the Board approved Amendment No. 1 to Agreement No. 59762. On six subsequent occasions, the Board extended the term of the agreement for the continued provision of child care services, with no net County cost.

On March 24, 1992, the Board approved Agreement No. H-201020 with Children's Discovery Center's of America, Inc. (CDCA) for the H. Claude Hudson Community Health Center. On three subsequent occasions, the Board extended the term of the agreement for the continued provision of child care services, with no net County cost.

On June 23, 1992, the Board approved County Agreement No. H-201249 also with CDCA for the Harbor/UCLA Medical Center. On three subsequent occasions, the Board extended the term of the agreement for the continued provision of child care services, with no net County cost.

On December 17, 2002, the Board approved a Consent to Assignment with Agreement No. H-201020 and Agreement No. H-201249 from CDCA to Knowledge Beginnings Corporate Solutions, Inc., for the continued provision of child care services, with no net County cost.

The three agreements expire on December 31, 2003. The amendments to the three existing agreements will extend the terms for a one-year period commencing on January 1, 2004 through December 31, 2004.

The provisions pertaining to Jury Service Program Safely Surrendered Baby Law and Termination for Convenience have been added to Agreement Nos. H-201020 and H-201249, and the revised Insurance language provision has been added to Agreement No. 59762. All other required provisions have already been included.

It is not appropriate to advertise on the Los Angeles County online website.

Attachment A provides additional information.

County Counsel has approved Exhibits I, II and III as to use.

## **CONTRACTING PROCESS:**

Not applicable.

# IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of the three amendments will ensure the continued provision of child care center services at H. Claude Hudson Comprehensive Health Center, Harbor/UCLA Medical Center, and LAC+USC Medical Center.

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When approved, this Department requires three copies of the Board's action.

Respectfully submitted,

Phomas L. Garthwaite, M.D. Director and Chief Medical Officer

TLG:cvm

Attachments (1)

c: Chief Administrative Officer County Counsel Executive Officer, Board of Supervisors Auditor Controller

BLETCD3101:CVM

cvm:11/26/03

# **SUMMARY OF AMENDMENTS**

#### 1. Type of Service:

Child Care Services.

#### 2. Agency Addresses and Contact Persons:

Knowledge Beginnings Corporate Solutions, Inc. 4340 Redwood Highway, Bldg. B San Rafael, California 94903 Contact: Ellana S. Yalow

Telephone: (877) 244-5346 (toll free)

Child Development Consortium of Los Angeles, Inc. 2123 Parkside Avenue Los Angeles, California 90031 Contact: Lisa Wilkins Telephone: (323) 221-8791

3. Term:

> The three amendments (H-201020-4, H-201249-4, and 59762-8) are effective January 1, 2004 through December 31, 2004.

#### 4. **Financial Information:**

There are no net County costs associated with this action. The child care centers continue to be selfsupporting from fees paid by parents. The County will continue to provide a rent free facility.

#### 5. **Program Information:**

The agreement provides for Childcare Center Services used at H. Claude Hudson Comprehensive Health Center, Harbor/UCLA Medical Center, and LAC+USC Medical Center.

#### 6. Approvals:

Chief Executive Officer, LAC+USC Medical Center:

Pete Delgado, CEO

Administrator, Hudson CHC:

Carolyn Clark

Chief Executive Officer, Harbor/UCLA:

Tecla Mickoseff

Chief Executive Officer, LAC+USC Medical Center:

Pete Delgado

Contracts and Grants Division:

Riley J. Austin, Acting Chief

County Counsel:

Robert E. Ragland, Deputy County Counsel

BLETCD3101:CVM cvm: 11/26/03

# CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT AMENDMENT NO. 4

	THIS AMENDMENT is made and $\epsilon$	entered int this day
of _	, 2003,	
	by and between the	COUNTY OF LOS ANGELES (hereafter "County"),
	and	CHILDREN'S DISCOVERY CENTERS, INC. DBA KNOWLEDGE BEGINNINGS CORPORATE SOLUTIONS, INC., (hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT", March 24, 1992, and further identified as County Agreement No. H-201020, and any amendments thereto (all hereafter referred to as "Agreement");

WHEREAS, Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

- 1. This Amendment shall become effective on January 1, 2004.
- 2. Agreement is hereby extended for a one (1) year period from January 1, 2004 through December 31, 2004.

- 3. The <u>USER-PARENT FEE SCHEDULE</u>, shall not be revised or changed, except in accordance with procedures established in the Agreement.
- 4. Paragraph 13, <u>INDEMNIFICATION AND INSURANCE</u>, of Agreement shall be deleted in its entirety and replaced with the following:

# "13. <u>INDEMNIFICATION AND INSURANCE</u>

- A. <u>Indemnification</u>: Contractor shall indemnify, defend, and hold harmless County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Agreement.
- B. General Insurance Requirements: Without limiting Contractor's indemnification of County, and during the term of this Agreement, Contractor shall provide and maintain, and shall require all of its subcontractors to maintain, the following programs of insurance specified in this Agreement. Such insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by

County, and such coverage shall be provided and maintained at Contractor's own expense.

- (1) Evidence of Insurance: Certificate(s) or other evidence of coverage satisfactory to County shall be delivered to Department Contract Administrator Name and Address, prior to commencing services under this Agreement. Such certificates or other evidence shall:
  - (a) Specifically identify this Agreement.
  - (b) Clearly evidence all coverages required in this Agreement.
  - (c) Contain the express condition that County is to be given written notice by mail at least thirty (30) calendar days in advance of cancellation for all policies evidenced on the certificate of insurance.
  - insured endorsement to the commercial general liability policy, adding County of Los Angeles, its Special Districts, its officials, officers, and employees as insureds for all activities arising from this Agreement.

- (e) Identify any deductibles or selfinsured retentions for County's approval.

  County retains the right to require

  Contractor to reduce or eliminate such
  deductibles or self-insured retentions as
  they apply to County, or, require

  Contractor to provide a bond guaranteeing
  payment of all such retained losses and
  related costs, including, but not limited
  to, expenses or fees, or both, related to
  investigations, claims administrations, and
  legal defense. Such bond shall be executed
  by a corporate surety licensed to transact
  business in the State of California.
- (2) <u>Insurer Financial Ratings</u>: Insurance is to be provided by an insurance company acceptable to County with an A.M. Best rating of not less than A:VII, unless otherwise approved by County.
- (3) Failure to Maintain Coverage: Failure by Contractor to maintain the required insurance, or to provide evidence of insurance coverage acceptable to County, shall constitute a material breach of contract upon which County may immediately terminate or suspend this Agreement.

County, at its sole option, may obtain damages from Contractor resulting from said breach.

Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

- (4) <u>Notification of Incidents, Claims, or</u>
  <u>Suits</u>: Contractor shall report to County:
  - (a) Any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against Contractor and/or County.

    Such report shall be made in writing within twenty-four (24) hours of occurrence.
  - (b) Any third party claim or lawsuit filed against Contractor arising from or related to services performed by Contractor under this Agreement.
  - (c) Any injury to a Contractor employee which occurs on County property. This report shall be submitted on a County "Non-Employee Injury Report" to County contract

manager.

- (d) Any loss, disappearance, destruction, misuse, or theft of any kind whatsoever of County property, monies, or securities entrusted to Contractor under the terms of this Agreement.
- (5) <u>Compensation for County Costs</u>: In the event that Contractor fails to comply with any of the indemnification or insurance requirements of this Agreement, and such failure to comply results in any costs to County, Contractor shall pay full compensation for all costs incurred by County.
- (6) <u>Insurance Coverage Requirements for</u>

  <u>Subcontractors</u>: Contractor shall ensure any and all subcontractors performing services under this Agreement meet the insurance requirements of this Agreement by either:
  - (a) Contractor providing evidence of insurance covering the activities of subcontractors, or
  - (b) Contractor providing evidence submitted by subcontractors evidencing that subcontractors maintain the required

insurance coverage. County retains the right to obtain copies of evidence of subcontractor insurance coverage at any time.

# C. <u>Insurance Coverage Requirements:</u>

(1) <u>General Liability Insurance</u> (written on ISO policy form CG 00 01 or its equivalent) with limits of not less than the following:

General Aggregate: \$2 Million

Products/Completed

Operations Aggregate: \$1 Million

Personal and Advertising

Injury: \$1 Million

Each Occurrence: \$1 Million

- (2) <u>Automobile Liability Insurance</u> (written on ISO policy form CA 00 01 or its equivalent) with a limit of liability of not less than \$1 Million for each accident. Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".
- Liability: Insurance providing workers compensation benefits, as required by the Labor Code of the State of California or by any other state, and for which Contractor is responsible. If Contractor's employees

will be engaged in maritime employment, coverage shall provide workers compensation benefits as required by the U.S. Longshore and Harbor Workers' Compensation Act, Jones Act, or any other federal law for which Contractor is responsible.

In all cases, the above insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident: \$1 Million

Disease - Policy Limit: \$1 Million

Disease - Each Employee: \$1 Million

- (4) <u>Professional Liability</u>: Insurance covering liability arising from any error, omission, negligent or wrongful act of Contractor, its officers or employees with limits of not less than \$1 million per occurrence and \$3 million aggregate. The coverage also shall provide an extended two-year reporting period commencing upon expiration or earlier termination or cancellation of this Agreement."
- 5. Paragraph 22, <u>DELEGATION AND ASSIGNMENT</u>, shall be deleted in its entirety and replaced with the following:
  - "22. <u>PROHIBITION AGAINST ASSIGNMENT AND DELEGATION</u>:
    Contractor shall not assign its rights ro delegate its
    duties under this Agreement, or both, whether in whole or in

part, without the prior written consent of County. Any assignment or delegation which does not have such prior County consent shall be null and void. For purposes of this Paragraph 8, such County consent shall require a written amendment to this Agreement which is formally approved and executed by the parties. Any billings to County by any delegatee or asignee on any claim under this Agreement, absent such County consent, shall not be paid by County. Any payments by County to any delegatee or assignee on any claim under this Agreement, in consequence of any such County consent, shall reduce dollar for dollar any claims which Contractor may have against County and shall be subject to set-off, recoupment, or other reduction for any claims which County may have against Contractor, whether under this Agreement or otherwise.

Shareholders or partners, or both, of Contractor may sell, exchange, assign, divest, or otherwise transfer any interest they may have therein. However, in the event any such sale, exchange, assignment, divestment, or other transfer is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of this Agreement, then prior written consent thereof by

County's Board of Supervisors shall be required. Any payments by County to Contractor on any claim under this Agreement shall not waive or constitute such County consent. Consent to any such sale, exchange, assignment, divestment, transfer shall be refused only if County, in its sole judgement, determines that the transferee(s) is (are) lacking in experience, capability, or financial ability to perform all Agreement services and other work. This in no way limits any County right found elsewhere in this Agreement, including, but not limited to, any right to terminate this Agreement."

- 6. Paragraph 27, <u>SEVERABILITY</u>, shall be added to Agreement as follows:
  - "27. <u>SEVERABILITY</u>: If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby."
- 7. Paragraph 28, <u>CONTRACTOR RESPONSIBILITY AND DEBARMENT</u>, shall be added to Agreement as follows:

## "28. CONTRACTOR RESPONSIBILITY AND DEBARMENT:

A. A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to

satisfactorily perform the contract. It is County's policy to conduct business only with responsible contractors.

- B. Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if County acquires information concerning the performance of Contractor under this Agreement or other contracts, which indicates that Contractor is not responsible, County may, in addition to other remedies provided under this Agreement, debar Contractor from bidding on County contracts for a specified period of time not to exceed three (3) years, and terminate this Agreement and any or all existing contracts Contractor may have with County.
- C. County may debar Contractor if the Board of Supervisors finds, in its discretion, that Contractor has done any of the following: (1) violated any term of this Agreement or other contract with County, (2) committed any act or omission which negatively reflects on Contractor's quality, fitness, or capacity to perform a contract with County or any other public entity, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or

business honesty, or (4) made or submitted a false claim against County or any other public entity.

- D. If there is evidence that Contractor may be subject to debarment, Director will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before County's Contractor Hearing Board.
- E. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a proposed decision, which shall contain a recommendation regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. If Contractor fails to avail itself of the opportunity to submit evidence to the Contractor Hearing Board, Contractor shall be deemed to have waived all rights of appeal.
- F. A record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall

have the right at its sole discretion to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

- G. These terms shall also apply to any subcontractor, vendor, or principal owner of Contractor, as defined in Chapter 2.202 of the County Code."
- 8. Paragraph 29, <u>NOTICE TO EMPLOYEES REGARDING THE FEDERAL</u>

  <u>EARNED INCOME CREDIT</u>, shall be added to Agreement as follows:
  - "29. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED

    INCOME CREDIT: Contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income

    Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015."
- 9. Paragraph 30, <u>CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM</u>, shall be added to Agreement as follows:
  - "30. CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S

    CHILD SUPPORT COMPLIANCE PROGRAM: Contractor acknowledges

    that County has established a goal of ensuring that all

    individuals who benefit financially from County through

    County contracts are in compliance with their court ordered

    child, family, and spousal support obligations in order to

mitigate the economic burden otherwise imposed upon County and its taxpayers.

As required by County's Child Support Compliance

Program (County Code Chapter 2.200) and without limiting

Contractor's duty under this Agreement to comply with all

applicable provisions of law, Contractor warrants that it is

now in compliance and shall during the term of this

Agreement maintain compliance with employment and wage

reporting requirements as required by the Federal Social

Security Act (42 U.S.C. Section 653a) and California

Unemployment Insurance Code Section 1088.55, and shall

implement all lawfully served Wage and Earnings Withholding

Orders or Child Support Services Department ("CSSD") Notices

of Wage and Earnings Assignment for Child or Spousal

Support, pursuant to Code of Civil Procedure Section 706.031

and Family Code Section 5246(b).

Within thirty (30) calendar days of the effective date of this Agreement, Contractor shall submit to County's CSSD a completed Principal Owner Information ("POI") Form, Exhibit "F", attached hereto and incorporated herein by reference, along with certifications in accordance with the provisions of Section 2.200.060 of the County Code, that:

(1) the POI Form has been appropriately completed and provided to the CSSD with respect to Contractor's Principal

Owners; (2) Contractor has fully complied with all applicable State and Federal reporting requirements relating to employment reporting for its employees; and (3) Contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment and will continue to maintain compliance. Such certification shall be submitted on the <a href="#">Child Support Compliance Program</a> ("CSCP") Certification, Exhibit "G", attached hereto and incorporated herein by reference.

Failure of Contractor to submit the CSCP Certification (which includes certification that the POI Form has been submitted to the CSSD) to CSSD shall represent a material breach of contract upon which County may immediately suspend or terminate this Agreement."

- 10. Paragraph 31, TERMINATION FOR BREACH OF WARRANTY TO

  MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE

  PROGRAM, shall be added to Agreement as follows:
  - "31. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN

    COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM:

    Failure of Contractor to maintain compliance with the requirements set forth in the CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

    Paragraph immediately above, shall constitute a default by Contractor under this Agreement. Without limiting the

rights and remedies available to County under any other provision of this Agreement, failure to cure such default within ninety (90) calendar days of written notice by County's CSSD shall be grounds upon which County's Board of Supervisors may terminate this Agreement pursuant to the TERMINATION FOR INSOLVENCY AND DEFAULT Paragraph of this Agreement."

- 11. Paragraph 32, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO CHILD SUPPORT ENFORCEMENT</u>, shall be added to

  Agreement as follows:
  - "32. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S

    COMMITMENT TO CHILD SUPPORT ENFORCEMENT: Contractor acknowledges that County places a high priority on the enforcement of child support laws and the apprehension of child support evaders. Contractor understands that it is County's policy to encourage all County Contractors to voluntarily post County's "L.A.'s ("Los Angeles'") Most Wanted: Delinquent Parents" poster in a prominent position at Contractor's place of business. County's CSSD will supply Contractor with the poster to be used."
- 12. Paragraph 33, <u>CONTRACTOR'S WILLINGNESS TO CONSIDER</u>

  <u>COUNTY EMPLOYEES FOR EMPLOYMENT</u>, shall be added to Agreement as follows:

**"**33. CONTRACTOR'S WILLINGNESS TO CONSIDER COUNTY'S EMPLOYEES FOR EMPLOYMENT: To the degree permitted by Contractor's agreements with its collective Bargaining Units, Contractor shall give the right of first refusal for its employment openings at Contractor's facility to qualified County employees who are laid-off or who leave County employment in lieu of reduction under County's Civil Service Rule 19, and who are referred to Contractor by Director (including those on a County re-employment list). Such offers of employment shall be limited to vacancies in Contractor's staff needed to commence services under this Agreement, as well as, to vacancies that occur during the Agreement term. Such offers of employment shall be consistent with Contractor's current employment policies, and shall be made to any former or current County employee who has made application to Contractor, and is qualified for the available position. Employment offers shall be at least under the same conditions and rates of compensations which apply to other persons who are employed or may be employed by Contractor. Former County employees who have been impacted by County's Civil Service Rule 19, and who are employed by Contractor shall not be discharged during the term of the Agreement except for cause, subject to Contractor's personnel policies and procedures, and

agreement(s) with its Collective Bargaining Units.

Contractor shall also give first consideration to laidoff or reduced County employees if vacancies occur at Contractor's other service sites during the Agreement term.

Notwithstanding any other provision of this Agreement, the parties do not in any way intend that any person shall acquire any rights as a third party beneficiary of this Agreement."

- 13. Paragraph 34, CONSIDERATION OF COUNTY'S DEPARTMENT OF

  PUBLIC SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

  PROGRAM PARTICIPANTS FOR EMPLOYMENT, shall be added to Agreement as follows:
  - "34. CONSIDERATION OF COUNTY'S DEPARTMENT OF PUBLIC

    SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

    PROGRAM PARTICIPANTS FOR EMPLOYMENT: Should Contractor require additional or replacement personnel after the effective date of this Agreement, Contractor shall give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence Program

    Participants for Employment ("GAIN") program, who meet Contractor's minimum qualifications for the open position. The County will refer GAIN participants by job category to the Contractor."

- 14. Paragraph 35, <u>SERVICE DELIVERY SITE MAINTENANCE</u>

  <u>STANDARDS</u>, shall be added to Agreement as follows:
  - "35. SERVICE DELIVERY SITE MAINTENANCE STANDARDS:
    Contractor shall assure that the locations (i.e.,
    facilities) where services are provided under provisions of
    this Agreement are operated at all times in accordance with
    County community standards with regard to property
    maintenance and repair, graffiti abatement, refuse removal,
    fire safety, landscaping, and in full compliance with all
    applicable local laws, ordinances, and regulations relating
    to the property. County's periodic monitoring visits to
    Contractor's facility(ies) shall include a review of
    compliance with the provisions of this Paragraph.

Contractor shall have a thorough knowledge of community representatives, organizations, and general population of the area where services are being provided. Contractor shall maintain a written policy that describes community outreach activities targeted to minimize any negative community reaction towards the presence of a treatment program in the community."

15. Paragraph 36, <u>CONTRACTOR'S EXCLUSION FROM PARTICIPATION</u>

<u>IN A FEDERALLY FUNDED PROGRAM</u>, shall be added to Agreement as follows:

CONTRACTOR'S EXCLUSION FROM PARTICIPATION IN A FEDERALLY FUNDED PROGRAM: Contractor hereby warrants that neither it nor any of its staff members is restricted or excluded from providing services under any health care program funded by the Federal government, directly or indirectly, in whole or in part, and that Contractor will notify Director within thirty (30) calendar days in writing of: (1) any event that would require Contractor or a staff member's mandatory exclusion from participation in a Federally funded health care program; and (2) any exclusionary action taken by any agency of the Federal government against Contractor or one or more staff members barring it or the staff members from participation in a Federally funded health care program, whether such bar is direct or indirect, or whether such bar is in whole or in part.

Contractor shall indemnify and hold County harmless against any and all loss or damage County may suffer arising from any Federal exclusion of Contractor or its staff members from such participation in a Federally funded health care program.

Failure by Contractor to meet the requirements of this
Paragraph shall constitute a material breach of contract
upon which County may immediately terminate or suspend this

Agreement."

- 16. Paragraph 37, <u>TERMINATION FOR GRATUITIES</u>, shall be added to Agreement as follows:
  - TERMINATION FOR GRATUITIES: County may, by written notice to the Contractor, terminate the right of the Contractor to proceed under this Agreement upon one (1) calendar day's notice, if it is found that gratuities in the form of entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of County with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of such contract, provided that the existence of the facts upon which County makes such finding shall be in issue and may be reviewed in any competent court. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."
- 17. Paragraph 38, <u>TERMINATION FOR IMPROPER CONSIDERATION</u>, shall be added to Agreement as follows:
  - "38. <u>TERMINATION FOR IMPROPER CONSIDERATIONS</u>: County may, by written notice to Contractor, immediately terminate Contractor's right to proceed under this Agreement if it is

found that considerations, in any form, were offered or given by Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment, or extension of the Agreement, or the making of any determinations with respect to the Contractor's performance pursuant to the Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

County officer, employee, or agent, to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861.

Among other items, such improper considerations may take the form of cash, discounts, services, the provision of travel or entertainment, or other tangible gifts."

- 18. Paragraph 39, <u>TERMINATION FOR INSOLVENCY</u>, shall be added to Agreement as follows:
  - "39. <u>TERMINATION FOR INSOLVENCY</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following

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### circumstances:

- (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
- (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to

any other rights and remedies provided by law or under this Agreement."

- 19. Paragraph 40, <u>TERMINATION FOR DEFAULT</u>, shall be added to Agreement as follows:
  - "40. <u>TERMINATION FOR DEFAULT</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following circumstances:
    - (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
    - (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem

appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement."

- 20. Paragraph 41, <u>TERMINATION FOR CONVENIENCE</u>, shall be added to Agreement as follows:
  - "41. TERMINATION FOR CONVENIENCE: The performance of services under this Agreement may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County to be in its best interest. Termination of services hereunder shall be effected by delivery to Contractor of a thirty (30) day advance Notice of Termination specifying the extent to which performance of services under this Agreement is terminated and the date upon which such termination becomes effective.

After receipt of a Notice of Termination and except as otherwise directed by County, Contractor shall:

A. Stop services under this Agreement on the date and to the extent specified in such Notice of Termination; and

B. Complete performance of such part of the services as shall not have been terminated by such Notice of Termination.

After receipt of a Notice of Termination,

Contractor shall submit to County, in the form and with
the certifications as may be prescribed by County, its
termination claim and invoice. Such claim and invoice
shall be submitted promptly, but not later than sixty
(60) calendar days from the effective date of
termination. Upon failure of Contractor to submit its
termination claim and invoice within the time allowed,
County may determine on the basis of information
available to County, the amount, if any, due to
Contractor in respect to the termination, and such
determination shall be final. After such determination
is made, County shall pay Contractor the amount so
determined.

Contractor, for a period of five (5) years after final settlement under this Agreement, shall make available to County, at all reasonable times, all its books, records, documents, or other evidence bearing on the costs and expenses of Contractor under this Agreement in respect to the termination of services hereunder. All such books, records, documents, or

other evidence shall be retained by Contractor at a location in Los Angeles County and shall be made available within ten (10) working calendar days of prior written notice during County's normal business hours to representatives of County for purposes of inspection or audit."

- 21. Paragraph 42, <u>CONTRACTOR'S PERFORMANCE DURING CIVIL</u>

  ARREST AND <u>DISASTER</u>, shall be added to Agreement as follows:
  - "42. CONTRACTOR'S PERFORMANCE DURING CIVIL UNREST OR

    DISASTER: Contractor and its subcontractor(s) recognize

    that health care facilities (e.g., residential health care

    facilities) maintained by County, and the participants that

    they serve, provide care that is essential to the residents

    of the communities they serve, and that these services are

    of particular importance at the time of riot, insurrection,

    civil unrest, natural disaster, or similar event.

Notwithstanding any other provision of this Agreement, full performance by Contractor and its subcontractor(s) during any riot, insurrection, civil unrest, natural disaster, or similar event, is not excused if such performance remains physically possible. Failure to comply with this requirement shall be considered a material breach by Contractor for which Director may suspend or County may immediately terminate this Agreement."

- 22. Paragraph 43, <u>COUNTY LOBBYIST</u>, shall be added to Agreement as follows:
  - "43. COUNTY LOBBYISTS: Contractor and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by Contractor, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Contractor or any County lobbyist or County lobbying firm retained by Contractor to fully comply with the County Lobbyist Ordinance shall constitute a material breach of contract upon which Director may suspend or County may immediately terminate this Agreement.
- 23. Paragraph 44, <u>RESTRICTIONS ON LOBBYING</u>, shall be added to Agreement as follows:

# "44. RESTRICTIONS ON LOBBYING:

A. <u>Federal Certification and Disclosure</u>

Requirement: If any Federal monies are to be used to pay for Contractor's services under this Agreement,

Contractor shall comply with all certification and disclosure requirements prescribed by Section 319,

Public Law 101-121 (Title 31 U.S.C., Section 1352) and any implementing regulations, and shall ensure that each of its subcontractors receiving funds provided under this Agreement also fully comply with all such

certification and disclosure requirements."

- 24. Paragraph 45, <u>COUNTY'S QUALITY ASSURANCE PLAN</u>, shall be added to Agreement as follows:
  - COUNTY'S QUALITY ASSURANCE PLAN: The County or its agent(s) will evaluate Contractor's performance (including the performance of any party providing services on behalf of Contractor) under this Agreement as may be required from time to time for quality assurance purposes, but not less than on an annual basis. Such an evaluation will include, but not be limited to, assessing Contractor's compliance with all contract terms and performance standards. Contractor deficiencies or actions which County determines are severe or continuing and that may place the performance of this Agreement in jeopardy if not corrected will be reported to the Board of Supervisors. The report will include a improvement/corrective action measures to be taken by County and Contractor. If improvement does not occur consistent with the corrective action measures, County may terminate this Agreement or impose other penalties as specified in this Agreement."
- 25. Paragraph 46, <u>COMPLIANCE WITH THE COUNTY'S JURY SERVICE</u>

  <u>PROGRAM</u>, shall be added to Agreement as follows:
  - "46. <u>COMPLIANCE WITH THE COUNTY'S JURY SERVICE PROGRAM</u>:
    This Contract is subject to the provisions of the County's

ordinance entitled Contractor Employee Jury Service ("Jury Service Program") Exhibit "H", attached hereto and incorporated herein by reference, as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

- A. Unless Contractor has demonstrated to the County's satisfaction either that Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), Contractor shall have and adhere to a written policy that provides that its Employees shall receive from the Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees received for jury service.
- B. For purposes of this subparagraph,

  "Contractor" means a person, partnership, corporation

  or other entity which has a contract with the County or

  a subcontract with a County Contractor and has received

  or will receive an aggregate sum of \$50,000 or more in

  any 12-month period under one or more County contracts

or subcontracts. "Employee" means any California resident who is a full-time employee of Contractor. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: (1) the lesser number is a recognized industry standard as determined by the County, or (2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor shall also be subject to the provisions of this subparagraph. The provisions of this subparagraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.

C. If Contractor is not required to comply with the Jury Service Program when the Contract commences, Contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Contractor shall immediately notify County if Contractor at any time either comes within the Jury Service Program's definition of

"Contractor" or if Contractor no longer qualifies for an exception to the Jury Service Program. In either event, Contractor shall immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during the Contract and at its sole discretion, that Contractor demonstrate to the County's satisfaction that Contractor either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the Program. The required form, "County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception", Exhibit "I", attached hereto and incorporated herein by reference, is to be completed by the Contractor prior to Board approval of this Agreement and forwarded to ADPA.

D. Contractor's violation of the above subparagraph of Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach."

- 26. Paragraph 47, NOTICE TO EMPLOYEES REGARDING THE SAFETY SURRENDERED BABY LAW, shall be added to Agreement as follows:
  - SURRENDERED BABY LAW: The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Attachment I of this Contract and is also available on the Internet at <a href="https://www.babysafela.org">www.babysafela.org</a> for printing purposes.
- 27. Paragraph 48, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO THE SAFELY SURRENDERED BABY LAW</u>, shall be added to Agreement as follows:
  - "48. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT

    TO THE SAFELY SURRENDERED BABY LAW: The Contractor

    acknowledges that the County places a high priority on the

    implementation of the Safely Surrendered Baby Law. The

    contractor understands that it is the County's policy to

    encourage all County Contractors to voluntarily post the

    County's "Safely Surrendered Baby Law" poster, Exhibit "J",

    attached hereto and incorporated herein by reference, in a

    prominent position at the Contractor's place of business.

    The Contractor will also encourage its Subcontractors, if

any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used."

- 28. Paragraph 49, NO PAYMENT FOR SERVICES PROVIDED

  FOLLOWING EXPIRATION/TERMINATION OF AGREEMENT, shall be added to Agreement as follows:
  - EXPIRATION/TERMINATION OF AGREEMENT: Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/ termination of this Agreement shall not constitute a waiver of County's right to recover such payment from Contractor. This provision shall survive the expiration or other termination of this Agreement."
- 29. Paragraph 50, <u>RECYCLED BOND PAPER</u>, shall be added to Agreement as follows:
  - "50. <u>RECYCLED BOND PAPER</u>: Consistent with the Board of Supervisors' policy to reduce the amount of solid waste

deposited at County landfills, Contractor agrees to use recycled-content paper to the maximum extent possible in connection with services to be performed by Contractor under this Agreement."

- 30. Paragraph 27, <u>NOTICES</u>, of Agreement shall be renumbered as Paragraph 51.
- 31. Except for the changes set forth hereinabove, the wording of Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services and Contractor has caused this

Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

#### COUNTY OF LOS ANGELES

	By Thomas L. Garthwaite Director and Chief Medical Officer
	CHILDREN'S DISCOVERY CENTERS, INC. DBA KNOWLEDGE BEGINNINGS CORPORATE SOLUTIONS, INC.
	Contractor
	Ву
	Signature
	Printed Name
	Title (AFFIX CORPORATE SEAL HERE)
APPROVED AS TO FORM	
LLOYD W. PELLMAN County Counsel	
ByDeputy	
APPROVED AS TO CONTRACT ADMINISTRATION:	
Department of Health Serv	ices
By Riley J. Austin, Acting Contracts and Grants D:	
AMENDCD3101:CVM cvm:12/04/03	

#### PRINCIPAL OWNER INFORMATION FORM

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts provide directly to the Child Support Services Department information concerning their "Principal Owners," that is, those natural persons who own an interest of 10 percent or more in the Contractor. For each "Principal Owner," the information which must be provided to the Child Support Services Department is: 1) the Principal Owner's name, 2) his or her title, and 3) whether or not the Contractor has made a payment of any sort to the Principal Owner.

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW ON OR BEFORE THE DATE YOU SUBMIT A PROPOSAL TO A COUNTY DEPARTMENT. MAINTAIN DOCUMENTATION OF SUBMISSION. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

In addition, proposers must certify to the soliciting County department that they are in full compliance with the Program requirements by submitting the Child Support Compliance Program Certification along with the bid or proposal.

<u> </u>			
То:	Child Support Services Department Special Projects P.O. Box 911009 Los Angeles, CA 90091-1009 FAX: (323) 869-0634	Telephone: (323	s) 832-7277 or (323) 832-7276
	ractor or Association Name as Shown or		
	ractor or Associated Member Name, if Co		
Contr	ractor or Associated Member Address:_		
Telephone:		FAX:	
Coun	ty Department Receiving Bid or Proposa	J.	
Туре	of Goods or Services To Be Provided:		
Contr	ract or Purchase Order No. (if applicable)		
sign a	ipal Owners: Please check appropriate board date the form below.  [ ] No natural person owns an interest of the control of the	f 10 percent or more in this Co	ntractor.
	Name of Principal Owner	<u>Title</u>	<u>Payment Received</u> From Contractor
1.			
1. 2.			
z. 3.		***************************************	
			[YES] [NO]
i deci	are under penalty of perjury that the fore	egoing information is true and	d correct.
By:		Date:	
	ature of a principal owner, an officer, or manage		
(Print	Name)	(Title/P	Position)
(Print	ivame)	(Title/P	osition)

POI FORM REVISED 07/02/01

#### CHILD SUPPORT COMPLIANCE PROGRAM CERTIFICATION

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts submit certifications of Program compliance to the soliciting County department along with their proposals. (In an emergency procurement, as determined by the soliciting County department, these certifications may be provided immediately following the procurement.)

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE SOLICITING COUNTY DEPARTMENT ALONG WITH YOUR PROPOSAL. IN ADDITION, PROVIDE A COPY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

I, (prir	nt name as shown in Proposal) _		, hereby submit this	
certific	cation to the (County departm	ent)	, pursuant to the	
provis	ions of County Code Section 2.2	00.060, and hereby certify that (cont	tractor or association name as	
shown	in Proposal or proposal)		, an independently-owned or	
		), located at (contractor or, if an as		
		is in compliance with Los A		
	liance Program and has met the fo		angered deathly a crima dapport	
1) 2) 3)	Fully complied with employment Security Act (42 USC Section 65 and will continue to comply with s Fully complied with all lawfully s Notices of Wage and Earnings As Family Code Section 5246(b) or	Owner Information Form to the Child S and wage reporting requirements as 3a) and/or California Unemployment I such reporting requirements; served Wage and Earnings Withhold ssignment, pursuant to Code of Civil F r pursuant to applicable provisions of comply with such Orders or Notices.	required by the Federal Social Insurance Code Section 1088.5 ling Orders or District Attorney Procedure Section 706.031 and	
	I declare under penalty of perjury that the foregoing is true and correct.			
at:	Executed this	day of	(Month and Year)	
by:	(City/State)		(Telephone No.)	
Бy.	(Signature of a principal owner, ar County.)	n officer, or manager responsible for su	ubmission of the proposal to the	
Copy to:	Child Support Services Department Special Projects P.O. Box 911009			

P.O. Box 911009 Los Angeles, CA 90091-1009 FAX: (323) 869-0634

Telephone: (323) 832-7277 or (323) 832-7276

### **CONTRACTOR EMPLOYEE JURY SERVICE**

#### 2.203.010 Findings.

The board of supervisors makes the following findings. The county of Los Angeles allows its permanent, full-time employees unlimited jury service at their regular pay. Unfortunately, many businesses do not offer or are reducing or even eliminating compensation to employees who serve on juries. This creates a potential financial hardship for employees who do not receive their pay when called to jury service, and those employees often seek to be excused from having to serve. Although changes in the court rules make it more difficult to excuse a potential juror on grounds of financial hardship, potential jurors continue to be excused on this basis, especially from longer trials. This reduces the number of potential jurors and increases the burden on those employers, such as the county of Los Angeles, who pay their permanent, full-time employees while on juror duty. For these reasons, the county of Los Angeles has determined that it is appropriate to require that the businesses with which the county contracts possess reasonable jury service policies.

#### 2.203.020 Definitions.

The following definitions shall be applicable to this chapter:

- A. "Contractor" means a person, partnership, corporation or other entity which has a contract with the county or a subcontract with a county contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more such contracts or subcontracts.
- B. "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.
- C. "Contract" means any agreement to provide goods to, or perform services for or on behalf of, the county but does not include:
  - 1. A contract where the board finds that special circumstances exist that justify a waiver of the requirements of this chapter; or
  - 2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor; or
  - 3. A purchase made through a state or federal contract; or
  - 4. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, or reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-3700 or a successor provision; or
  - 5. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, section 4.4.0 or a successor provision; or

#### Page 2 of 3

- 6. A purchase card pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-2810 or a successor provision; or
- 7. A non-agreement purchase with a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section A-0300 or a successor provision; or
- 8. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section PP-1100 or a successor provision.
- D. "Full time" means 40 hours or more worked per week, or a lesser number of hours if the lesser number is a recognized industry standard as determined by the chief administrative officer or the contractor has a long-standing practice that defines a full-time schedule as less than 40 hours per week.

#### 2.203.030 Applicability.

This chapter shall apply to contractors who enter into contracts that commence after July 11, 2002. This chapter shall also apply to contractors with existing contracts which are extended into option years that commence after July 11, 2002. Contracts that commence after May 28,2002, but before July 11, 2002, shall be subject to the provisions of this chapter only if the solicitations for such contracts stated that the chapter would be applicable.

#### 2.203.040 Contractor Jury Service Policy.

A contractor shall have and adhere to a written policy that provides that its employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the employees' regular pay the fees received for jury service.

#### 2.203.050 Other Provisions.

- A. Administration. The chief administrative officer shall be responsible for the administration of this chapter. The chief administrative officer may, with the advice of county counsel, issue interpretations of the provisions of this chapter and shall issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other county departments.
- B. Compliance Certification. At the time of seeking a contract, a contractor shall certify to the county that it has and adheres to a policy consistent with this chapter or will have and adhere to such a policy prior to award of the contract.

#### Page 3 of 3

#### 2.203.060 Enforcement and Remedies.

For a contractor's violation of any provision of this chapter, the county department head responsible for administering the contract may do one or more of the following:

- 1. Recommend to the board of supervisors the termination of the contract; and/or,
- 2. Pursuant to chapter 2.202, seek the debarment of the contractor.

#### 2.203.070. Exceptions.

- A. Other Laws. This chapter shall not be interpreted or applied to any contractor or to any employee in a manner inconsistent with the laws of the United States or California.
- B. Collective Bargaining Agreements. This chapter shall be superseded by a collective bargaining agreement that expressly so provides.
- C. Small Business. This chapter shall not be applied to any contractor that meets all of the following:
  - 1. Has ten or fewer employees during the contract period; and,
  - 2. Has annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, are less than \$500,000; and,
  - 3. Is not an affiliate or subsidiary of a business dominant in its field of operation.

"Dominant in its field of operation" means having more than ten employees and annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.

#### 2.203.090. Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

**EXHIBIT I** 

## COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM APPLICATION FOR EXEMPTION AND CERTIFICATION FORM

The County's solicitation for this contract/purchase order (Request for Proposal or Invitation for Bid)or contract extensions is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All bidders, proposers or curent contractors, whether a contractor or subcontractor, must complete this form to either 1) request an exemption from the Program requirements or 2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is exempt from the Program.

Company Name:			
Company Address:			
City:	State:	Zip Code:	
Telephone Number:	( )		
Solicitation For ( Type of Goods or Services):			

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (attach documentation to support your claim); or, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, please sign and date this form below.

#### Part I: Jury Service Program is Not Applicable to My Business

- My Business does not meet the definition of "contractor", as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exemption is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exemption will be lost and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- My business is a small business as defined in the Program. It 1) has ten or fewer employees; <u>and</u>, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; <u>and</u>, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
  - "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
  - "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- My business is subject to a Collective Bargaining Agreement (attach agreement) that expressly provides that it supersedes all provisions of the Program. "OR"

#### Part II: Certification of Compliance

My business <u>has</u> and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, **or** my company <u>will have</u> and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

SAFELY SURRENDERED BABY LAW

# no shame. no blame. no names.

now there's a way to safely surrender your baby

The Newborn Abandonment Law - A Confidential Safe Haven For Newborns

In California, the Newborn Abandonment Law allows an individual to give up an unwanted infant with no fear of arrest or prosecution for abandonment as long as the baby has not been abused or neglected. The law does not require that names be given when the baby is surrendered. Parents are permitted to bring a baby within 3 days of birth to any hospital emergency room or other designated safe haven in California. The baby will be placed in a foster or pre-adoptive home.

In California, no one ever has to abandon a child again.

In Los Angeles County:

(877) BABY SAFE

(877) 222-9723

babysafela.org

#### State of California

Gray Davis, Governor
Health and Human Services Agency
Grantland Johnson, Secretary
Department of Social Services
Rita Saenz, Director

#### Los Angeles County Board of Supervisors

Gloria Molina, Supervisor, First District Yvonne Brathwaite Burke, Supervisor, Second District Zev Yaroslavsky, Supervisor, Third District Don Knabe, Supervisor, Fourth District Michael D. Antonovich, Supervisor, Fifth District

This initiative is also supported by First 5 LA and INFO LINE of Los Angeles

#### What is the Newborn Abandonment Law?

It's a new law. Under this law, a person may surrender their baby confidentially. As long as the baby has not been abused or neglected, the person may do so without fear of arrest or prosecution.

#### How does it work?

A distressed parent who is unable or unwilling to care for an infant can legally, confidentially and safely surrender their baby within 3 days of birth. All that is required is that the baby be brought to a hospital emergency room in California. As long as the child shows no signs of abuse or neglect, no name or other information is required. A bracelet will be placed on the baby for Identification. A matching bracelet will be given to the parent. The bracelet will help connect the parent to the baby if the parent wants the baby back.

#### Can only a parent bring in the baby?

In most cases, a parent will bring in the baby. The law allows another person to bring in the baby if they have legal custody.

## Does the parent have to call before bringing in the baby?

No. A parent can bring in a baby anytime, 24 hours a day, 7 days a week.

## Does a parent have to tell anything to the people taking the baby?

No. Nothing is required. However, hospital personnel will give the parent a medical information questionnaire that is designed to gather family medical history. This could be very useful in caring for the child but it is up to the parent to complete it.

#### What happens to the baby?

The baby will be examined and given medical treatment, if needed. Then the baby will be placed in a foster or pre-adoptive home.

#### What happens to the parent?

Once the parent(s) has safely turned over the baby, they are free to go.

#### What if a parent wants the baby back?

The parent(s) may take the bracelet back to the hospital. Hospital personnel will provide information about the baby.

#### Why is California doing this?

The purpose of the Newborn Abandonment Law is to protect babies from being hurt or killed because they were abandoned.

You may have heard tragic stories of babies left in dumpsters or public toilets. The persons who committed these acts may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had nowhere to turn for help, they abandoned their infants. Abandoning a baby puts the child in extreme danger. It is also illegal. Too often, it results in the baby's death. Because of the Newborn Abandonment Law, this tragedy doesn't ever have to happen in California again.

## The Eighteenth Safely Surrendered Baby in California

At 8:30 a.m. on Thursday, July 25, 2002, a healthy newborn baby was brought to St. Bernardine Medical Center in San Bernardino under the provisions of the California Newborn Abandonment Law.

This baby was the eighteenth child protected under California's Newborn Abandonment Law. As the law states, the baby's mother did not have to identify herself. When the baby was brought to the emergency room, he was examined by a pediatrician, who determined that the baby was healthy and doing fine. He was placed in a foster home for short-term care while the adoption process was started.

Every baby deserves a chance for a healthy life. If you or someone you know is considering giving up a child, learn about your options.

Certainly we would prefer that women seek help while they are pregnant, not after giving birth, to receive proper medical care and counseling. But at the same time, we want to assure parents who choose not to keep their baby that they will not go to jail if they deliver their babies to safe hands in a hospital emergency room.

## sin pena. sin culpa. sin nombres.

## ahora hay una manera para entregar a su bebé sin ningún peligro

Ley Sobre Cómo Entregar A Su Bebé Sin Ningún Peligro....

Un refugio seguro y confidencial para los recién nacidos.

La ley sobre cómo entregar a su bebé sin ningún peligro permite que una persona entregue a su bebé sin tener miedo de ser arrestada o recibir enjuiciamiento siempre y cuando el bebé no haya sufrido abuso o negligencia. No requiere que se proporcione ningún nombre ni otra información al momento que se entregue el bebé. Permite que los padres entreguen a su bebé, antes de que pasen tres días de su nacimiento, en la sala de emergencia de un hospital u otros lugares designados como refugios seguros en California. El bebé se colocará en un hogar de crianza temporal o en un hogar preadoptivo.

En California, nunca nadie tiene que volver a abandonar a un bebé.

En el Condado de Los Angeles: (877) BABY SAFE (877) 222-9723 babysafela.org

#### Estado de California

Gray Davis, Governor
Secretaría de Salud y Servicios Humanos
Grantland Johnson, Secretary
Departamento de Servicios Sociales
Rita Saenz, Director

#### Junta de Supervisores del Condado de Los Angeles

Gloria Molina, Supervisora del Primer Distrito
Yvonne Brathwaite Burke, Supervisora del Segundo Distrito
Zev Yaroslavsky, Supervisor del Tercero Distrito
Don Knabe, Supervisor del Cuarto Distrito
Michael D. Antonovich, Supervisor del Quinto Distrito

#### Esta Iniciativa tambien esta apollada por First 5 LA y INFO LINE de Los Angeles.¿Qué es la ley sobre cómo entregar a su bebé sin ningún peligro, conocida en inglés como "Newborn Abandonment Law"?

Es una ley nueva. Bajo esta ley, una persona puede entregar a su bebé de manera confidencial. Siempre y cuando el bebé no haya sufrido abuso o negligencia, la persona puede entregar a su bebé sin tener el miedo de ser arrestada o recibir enjuiciamiento.

#### ¿Cómo funciona?

Un padre/madre angustiado que no puede o no quiere cuidar a su bebé puede, legalmente y en forma confidencial y segura, entregar a su bebé antes de que pasen tres días de su nacimiento. Todo lo que se requiere es que se lleve al bebé a la sala de emergencia de un hospital en California. Una banda de identificación se colocará en el brazo del bebé. Una banda con la misma identificación se le entregará al padre/madre. Dicha banda de identificación ayudará a conectar al padre/madre con el bebé si es que él o ella quiere recuperarlo.

## ¿Puede solamente el padre/madre entregar al bebé?

En la mayoría de los casos, el padre/madre entregará al bebé al hospital. La ley permite que otra persona entregue al bebé si es que tiene la custodia legal.

## ¿Tiene el padre/madre que llamar antes de entregar al bebé?

No. Un padre/madre puede entregar al bebé en un hospital en cualquier momento, las 24 horas al día, los 7 días de la semana.

## ¿Tiene el padre/madre que divulgar algo a la persona a la que le entregue el niño?

No. No se requiere nada. Sin embargo, el personal del hospital le entregará al padre/madre un cuestionario sobre información médica que está diseñado para obtener un historial médico de la familia. Esto puede ser muy útil para el cuidado del niño, pero completar el cuestionario es la decisión de los padres.

#### ¿Qué le sucede al bebé?

Se examinará al bebé y se le proporcionará tratamiento medico si es que lo necesita. Luego, la Oficina de Servicios para la Protección de Niños se hará cargo de la custodia y colocará al bebé en un hogar de crianza temporal o en un hogar preadoptivo.

#### ¿Qué le sucede a los padres?

Una vez que hayan entregado al bebé de una manera segura, estarán libres de irse.

## ¿Qué sucede si un padre/madre quiere recuperar al niño?

El padre/madre (o padres) puede llevar la banda de identificación al hospital. El personal del hospital le proporcionará información acerca del bebé.

#### ¿Por qué está California haciendo esto?

El propósito de la ley sobre cómo entregar a su bebé sin ningún peligro es proteger a los bebés para que no mueran o sufran algún daño debido a que fueron abandonados.

Es posible que haya escuchado historias trágicas de bebés que fueron abandonados en basureros o en baños públicos. Posiblemente, las personas que cometieron estos actos estaban bajo una severa angustia emocional. Las madres pudieron haber escondido sus embarazos, temerosas de lo que sucedería si sus familias se enteraran. Debido a que tenían miedo y no tenían ningún lugar donde buscar ayuda, ellas abandonaron a sus bebés.

Abandonar a un bebé significa un gran peligro para dicho bebé. También es ilegal. Muchas veces, esto resulta en la muerte del bebé. Debido a la ley sobre cómo entregar a su bebé sin ningún peligro, esta tragedia nunca tiene que pasar otra vez en California.

#### El décimo octavo bebé que fue entregado sin ningún peligro en California

A las 8:30 de la mañana del jueves, 25 de julio de 2002, un bebé recién nacido y saludable se entregó en el centro medico St. Bernardine en San Bernardino, bajo lo estipulado en la ley sobre cómo entregar a su bebé sin ningún peligro.

El bebé fue la décima octava criatura protegida bajo esta ley. Como lo estipula la ley, la madre del bebé no se tuvo que identificar. Cuando el bebé llegó a la sala de emergencia, un pediatra lo examinó y está saludable y bien. El bebé se colocó en un hogar de crianza temporal donde recibió cuidado por un corto tiempo mientras se empezaban los trámites de adopción.

Cada bebé merece la oportunidad de tener una vida saludable. Si usted, o alguien más a quien conoce, está considerando entregar a su bebé, conozca sus opciones.

Ciertamente, nosotros preferiríamos que las mujeres buscaran ayuda mientras están Embarazadas, no después de que dan a luz, para recibir cuidado médico y asesoramiento apropiados. Pero al mismo tiempo, queremos asegurarles a los padres, que si deciden no quedarse con su bebé, que no irán a la cárcel si lo entregan a unas manos seguras en la sala de emergencia de un hospital.

# CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT AMENDMENT NO. 4

	THIS AMENDMENT is made and en	tered int this	day
of _	, 2003,		
	by and between the	COUNTY OF LOS ANGELES (hereafter "County"),	
	and	CHILDREN'S DISCOVERY CENTERS INC. DBA KNOWLEDGE BEGINNING CORPORATE SOLUTIONS, INC., (here-after "Contractor").	•

WHEREAS, reference is made to that certain document entitled "CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT", June 23, 1992, and further identified as County Agreement No. H-201249, and any amendments thereto (all hereafter referred to as "Agreement");

WHEREAS, Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

- 1. This Amendment shall become effective on January 1, 2004.
- 2. Agreement is hereby extended for a one (1) year period from January 1, 2004 through December 31, 2004.

- 3. The <u>USER-PARENT FEE SCHEDULE</u>, shall not be revised or changed, except in accordance with procedures established in Agreement.
- 4. Paragraph 13, <u>INDEMNIFICATION AND INSURANCE</u>, of Agreement shall be deleted in its entirety and replaced with the following:

#### "13. <u>INDEMNIFICATION AND INSURANCE</u>

- A. <u>Indemnification</u>: Contractor shall indemnify, defend, and hold harmless County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Agreement.
- B. <u>General Insurance Requirements</u>: Without limiting Contractor's indemnification of County, and during the term of this Agreement, Contractor shall provide and maintain, and shall require all of its subcontractors to maintain, the following programs of insurance specified in this Agreement. Such insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by

County, and such coverage shall be provided and maintained at Contractor's own expense.

- (1) Evidence of Insurance: Certificate(s) or other evidence of coverage satisfactory to County shall be delivered to Department Contract Administrator Name and Address, prior to commencing services under this Agreement. Such certificates or other evidence shall:
  - (a) Specifically identify this Agreement.
  - (b) Clearly evidence all coverages required in this Agreement.
  - (c) Contain the express condition that County is to be given written notice by mail at least thirty (30) calendar days in advance of cancellation for all policies evidenced on the certificate of insurance.
  - insured endorsement to the commercial general liability policy, adding County of Los Angeles, its Special Districts, its officials, officers, and employees as insureds for all activities arising from this Agreement.

- (e) Identify any deductibles or selfinsured retentions for County's approval.

  County retains the right to require

  Contractor to reduce or eliminate such
  deductibles or self-insured retentions as
  they apply to County, or, require

  Contractor to provide a bond guaranteeing
  payment of all such retained losses and
  related costs, including, but not limited
  to, expenses or fees, or both, related to
  investigations, claims administrations, and
  legal defense. Such bond shall be executed
  by a corporate surety licensed to transact
  business in the State of California.
- (2) <u>Insurer Financial Ratings</u>: Insurance is to be provided by an insurance company acceptable to County with an A.M. Best rating of not less than A:VII, unless otherwise approved by County.
- (3) <u>Failure to Maintain Coverage</u>: Failure by Contractor to maintain the required insurance, or to provide evidence of insurance coverage acceptable to County, shall constitute a material breach of contract upon which County may immediately terminate or suspend this Agreement.

County, at its sole option, may obtain damages from Contractor resulting from said breach.

Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

- (4) <u>Notification of Incidents, Claims, or</u>
  <u>Suits</u>: Contractor shall report to County:
  - (a) Any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against Contractor and/or County.

    Such report shall be made in writing within twenty-four (24) hours of occurrence.
  - (b) Any third party claim or lawsuit filed against Contractor arising from or related to services performed by Contractor under this Agreement.
  - (c) Any injury to a Contractor employee which occurs on County property. This report shall be submitted on a County "Non-Employee Injury Report" to County contract

manager.

- (d) Any loss, disappearance, destruction, misuse, or theft of any kind whatsoever of County property, monies, or securities entrusted to Contractor under the terms of this Agreement.
- (5) <u>Compensation for County Costs</u>: In the event that Contractor fails to comply with any of the indemnification or insurance requirements of this Agreement, and such failure to comply results in any costs to County, Contractor shall pay full compensation for all costs incurred by County.
- (6) <u>Insurance Coverage Requirements for</u>

  <u>Subcontractors</u>: Contractor shall ensure any and all subcontractors performing services under this Agreement meet the insurance requirements of this Agreement by either:
  - (a) Contractor providing evidence of insurance covering the activities of subcontractors, or
  - (b) Contractor providing evidence submitted by subcontractors evidencing that subcontractors maintain the required

insurance coverage. County retains the right to obtain copies of evidence of subcontractor insurance coverage at any time.

#### C. <u>Insurance Coverage Requirements</u>:

(1) <u>General Liability Insurance</u> (written on ISO policy form CG 00 01 or its equivalent) with limits of not less than the following:

General Aggregate: \$2 Million

Products/Completed

Operations Aggregate: \$1 Million

Personal and Advertising

Injury: \$1 Million

Each Occurrence: \$1 Million

- (2) <u>Automobile Liability Insurance</u> (written on ISO policy form CA 00 01 or its equivalent) with a limit of liability of not less than \$1 Million for each accident. Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".
- (3) Workers Compensation and Employers'

  Liability: Insurance providing workers compensation

  benefits, as required by the Labor Code of the State of

  California or by any other state, and for which

  Contractor is responsible. If Contractor's employees

will be engaged in maritime employment, coverage shall provide workers compensation benefits as required by the U.S. Longshore and Harbor Workers' Compensation Act, Jones Act, or any other federal law for which Contractor is responsible.

In all cases, the above insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident:

\$1 Million

Disease - Policy Limit: \$1 Million

Disease - Each Employee: \$1 Million

- (4)Professional Liability: Insurance covering liability arising from any error, omission, negligent or wrongful act of Contractor, its officers or employees with limits of not less than \$1 million per occurrence and \$3 million aggregate. The coverage also shall provide an extended two-year reporting period commencing upon expiration or earlier termination or cancellation of this Agreement.
- 5. Paragraph 22, <u>DELEGATION AND ASSIGNMENT</u>, shall be deleted in its entirety and replaced with the following:
  - PROHIBITION AGAINST ASSIGNMENT AND DELEGATION: Contractor shall not assign its rights ro delegate its duties under this Agreement, or both, whether in whole or in

part, without the prior written consent of County. Any assignment or delegation which does not have such prior County consent shall be null and void. For purposes of this Paragraph 22 such County consent shall require a written amendment to this Agreement which is formally approved and executed by the parties. Any billings to County by any delegatee or asignee on any claim under this Agreement, absent such County consent, shall not be paid by County. Any payments by County to any delegatee or assignee on any claim under this Agreement, in consequence of any such County consent, shall reduce dollar for dollar any claims which Contractor may have against County and shall be subject to set-off, recoupment, or other reduction for any claims which County may have against Contractor, whether under this Agreement or otherwise.

Shareholders or partners, or both, of Contractor may sell, exchange, assign, divest, or otherwise transfer any interest they may have therein. However, in the event any such sale, exchange, assignment, divestment, or other transfer is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of this Agreement, then prior written consent thereof by

County's Board of Supervisors shall be required. Any payments by County to Contractor on any claim under this Agreement shall not waive or constitute such County consent. Consent to any such sale, exchange, assignment, divestment, transfer shall be refused only if County, in its sole judgement, determines that the transferee(s) is (are) lacking in experience, capability, or financial ability to perform all Agreement services and other work. This in no way limits any County right found elsewhere in this Agreement, including, but not limited to, any right to terminate this Agreement.

- 6. Paragraph 27, <u>SEVERABILITY</u>, shall be added to Agreement as follows:
  - "27. <u>SEVERABILITY</u>: If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby."
- 7. Paragraph 28, <u>CONTRACTOR RESPONSIBILITY AND DEBARMENT</u>, shall be added to Agreement as follows:

#### "28. CONTRACTOR RESPONSIBILITY AND DEBARMENT:

A. A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to

satisfactorily perform the contract. It is County's policy to conduct business only with responsible contractors.

- B. Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if County acquires information concerning the performance of Contractor under this Agreement or other contracts, which indicates that Contractor is not responsible, County may, in addition to other remedies provided under this Agreement, debar Contractor from bidding on County contracts for a specified period of time not to exceed three (3) years, and terminate this Agreement and any or all existing contracts Contractor may have with County.
- C. County may debar Contractor if the Board of Supervisors finds, in its discretion, that Contractor has done any of the following: (1) violated any term of this Agreement or other contract with County, (2) committed any act or omission which negatively reflects on Contractor's quality, fitness, or capacity to perform a contract with County or any other public entity, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or

business honesty, or (4) made or submitted a false claim against County or any other public entity.

- D. If there is evidence that Contractor may be subject to debarment, Director will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before County's Contractor Hearing Board.
- E. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a proposed decision, which shall contain a recommendation regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. If Contractor fails to avail itself of the opportunity to submit evidence to the Contractor Hearing Board, Contractor shall be deemed to have waived all rights of appeal.
- F. A record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall

have the right at its sole discretion to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

- G. These terms shall also apply to any subcontractor, vendor, or principal owner of Contractor, as defined in Chapter 2.202 of the County Code."
- 8. Paragraph 29, <u>NOTICE TO EMPLOYEES REGARDING THE FEDERAL</u>

  <u>EARNED INCOME CREDIT</u>, shall be added to Agreement as follows:
  - "29. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED

    INCOME CREDIT: Contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income

    Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015."
- 9. Paragraph 30, <u>CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM</u>, shall be added to Agreement as follows:
  - "30. CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S

    CHILD SUPPORT COMPLIANCE PROGRAM: Contractor acknowledges

    that County has established a goal of ensuring that all

    individuals who benefit financially from County through

    County contracts are in compliance with their court ordered

    child, family, and spousal support obligations in order to

mitigate the economic burden otherwise imposed upon County and its taxpayers.

As required by County's Child Support Compliance

Program (County Code Chapter 2.200) and without limiting

Contractor's duty under this Agreement to comply with all

applicable provisions of law, Contractor warrants that it is

now in compliance and shall during the term of this

Agreement maintain compliance with employment and wage

reporting requirements as required by the Federal Social

Security Act (42 U.S.C. Section 653a) and California

Unemployment Insurance Code Section 1088.55, and shall

implement all lawfully served Wage and Earnings Withholding

Orders or Child Support Services Department ("CSSD") Notices

of Wage and Earnings Assignment for Child or Spousal

Support, pursuant to Code of Civil Procedure Section 706.031

and Family Code Section 5246(b).

Within thirty (30) calendar days of the effective date of this Agreement, Contractor shall submit to County's CSSD a completed Principal Owner Information ("POI") Form, Exhibit "D", attached hereto and incorporated herein by reference, along with certifications in accordance with the provisions of Section 2.200.060 of the County Code, that:

(1) the POI Form has been appropriately completed and provided to the CSSD with respect to Contractor's Principal

Owners; (2) Contractor has fully complied with all applicable State and Federal reporting requirements relating to employment reporting for its employees; and (3) Contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment and will continue to maintain compliance. Such certification shall be submitted on the <a href="#">Child Support Compliance Program</a> ("CSCP") Certification, Exhibit "E", attached hereto and incorporated herein by reference.

Failure of Contractor to submit the CSCP Certification (which includes certification that the POI Form has been submitted to the CSSD) to CSSD shall represent a material breach of contract upon which County may immediately suspend or terminate this Agreement."

- 10. Paragraph 31, TERMINATION FOR BREACH OF WARRANTY TO

  MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE

  PROGRAM, shall be added to Agreement as follows:
  - "31. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN

    COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM:

    Failure of Contractor to maintain compliance with the requirements set forth in the CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

    Paragraph immediately above, shall constitute a default by Contractor under this Agreement. Without limiting the

rights and remedies available to County under any other provision of this Agreement, failure to cure such default within ninety (90) calendar days of written notice by County's CSSD shall be grounds upon which County's Board of Supervisors may terminate this Agreement pursuant to the TERMINATION FOR INSOLVENCY AND DEFAULT Paragraph of this Agreement."

- 11. Paragraph 32, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO CHILD SUPPORT ENFORCEMENT</u>, shall be added to

  Agreement as follows:
  - "32. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S

    COMMITMENT TO CHILD SUPPORT ENFORCEMENT: Contractor acknowledges that County places a high priority on the enforcement of child support laws and the apprehension of child support evaders. Contractor understands that it is County's policy to encourage all County Contractors to voluntarily post County's "L.A.'s ("Los Angeles'") Most Wanted: Delinquent Parents" poster in a prominent position at Contractor's place of business. County's CSSD will supply Contractor with the poster to be used."
- 12. Paragraph 33, <u>CONTRACTOR'S WILLINGNESS TO CONSIDER</u>

  <u>COUNTY EMPLOYEES FOR EMPLOYMENT</u>, shall be added to Agreement as follows:
  - "33. <u>CONTRACTOR'S WILLINGNESS TO CONSIDER COUNTY'S</u>

EMPLOYEES FOR EMPLOYMENT: To the degree permitted by Contractor's agreements with its collective Bargaining Units, Contractor shall give the right of first refusal for its employment openings at Contractor's facility to qualified County employees who are laid-off or who leave County employment in lieu of reduction under County's Civil Service Rule 19, and who are referred to Contractor by Director (including those on a County re-employment list). Such offers of employment shall be limited to vacancies in Contractor's staff needed to commence services under this Agreement, as well as, to vacancies that occur during the Agreement term. Such offers of employment shall be consistent with Contractor's current employment policies, and shall be made to any former or current County employee who has made application to Contractor, and is qualified for the available position. Employment offers shall be at least under the same conditions and rates of compensations which apply to other persons who are employed or may be employed by Contractor. Former County employees who have been impacted by County's Civil Service Rule 19, and who are employed by Contractor shall not be discharged during the term of the Agreement except for cause, subject to Contractor's personnel policies and procedures, and agreement(s) with its Collective Bargaining Units.

Contractor shall also give first consideration to laidoff or reduced County employees if vacancies occur at Contractor's other service sites during the Agreement term.

Notwithstanding any other provision of this Agreement, the parties do not in any way intend that any person shall acquire any rights as a third party beneficiary of this Agreement."

- 13. Paragraph 34, CONSIDERATION OF COUNTY'S DEPARTMENT OF

  PUBLIC SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

  PROGRAM PARTICIPANTS FOR EMPLOYMENT, shall be added to Agreement as follows:
  - "34. CONSIDERATION OF COUNTY'S DEPARTMENT OF PUBLIC

    SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

    PROGRAM PARTICIPANTS FOR EMPLOYMENT: Should Contractor require additional or replacement personnel after the effective date of this Agreement, Contractor shall give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence Program

    Participants for Employment ("GAIN") program, who meet Contractor's minimum qualifications for the open position. The County will refer GAIN participants by job category to the Contractor."
  - 14. Paragraph 35, <u>SERVICE DELIVERY SITE MAINTENANCE</u>

STANDARDS, shall be added to Agreement as follows:

"35. SERVICE DELIVERY SITE - MAINTENANCE STANDARDS:

Contractor shall assure that the locations (i.e., facilities) where services are provided under provisions of this Agreement are operated at all times in accordance with County community standards with regard to property maintenance and repair, graffiti abatement, refuse removal, fire safety, landscaping, and in full compliance with all applicable local laws, ordinances, and regulations relating to the property. County's periodic monitoring visits to Contractor's facility(ies) shall include a review of compliance with the provisions of this Paragraph.

Contractor shall have a thorough knowledge of community representatives, organizations, and general population of the area where services are being provided. Contractor shall maintain a written policy that describes community outreach activities targeted to minimize any negative community reaction towards the presence of a treatment program in the community."

- 15. Paragraph 36, <u>CONTRACTOR'S EXCLUSION FROM PARTICIPATION</u>

  <u>IN A FEDERALLY FUNDED PROGRAM</u>, shall be added to Agreement as follows:
  - "36. <u>CONTRACTOR'S EXCLUSION FROM PARTICIPATION IN A</u>

    <u>FEDERALLY FUNDED PROGRAM</u>: Contractor hereby warrants that

neither it nor any of its staff members is restricted or excluded from providing services under any health care program funded by the Federal government, directly or indirectly, in whole or in part, and that Contractor will notify Director within thirty (30) calendar days in writing of: (1) any event that would require Contractor or a staff member's mandatory exclusion from participation in a Federally funded health care program; and (2) any exclusionary action taken by any agency of the Federal government against Contractor or one or more staff members barring it or the staff members from participation in a Federally funded health care program, whether such bar is direct or indirect, or whether such bar is in whole or in part.

Contractor shall indemnify and hold County harmless against any and all loss or damage County may suffer arising from any Federal exclusion of Contractor or its staff members from such participation in a Federally funded health care program.

Failure by Contractor to meet the requirements of this
Paragraph shall constitute a material breach of contract
upon which County may immediately terminate or suspend this
Agreement."

16. Paragraph 38, <u>TERMINATION FOR GRATUITIES</u>, shall be

added to Agreement as follows:

- **"**38. TERMINATION FOR GRATUITIES: County may, by written notice to the Contractor, terminate the right of the Contractor to proceed under this Agreement upon one (1) calendar day's notice, if it is found that gratuities in the form of entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of County with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of such contract, provided that the existence of the facts upon which County makes such finding shall be in issue and may be reviewed in any competent court. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."
- 17. Paragraph 39, <u>TERMINATION FOR IMPROPER CONSIDERATION</u>, shall be added to Agreement as follows:
  - "39. TERMINATION FOR IMPROPER CONSIDERATIONS: County may, by written notice to Contractor, immediately terminate Contractor's right to proceed under this Agreement if it is found that considerations, in any form, were offered or given by Contractor, either directly or through an

intermediary, to any County officer, employee, or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment, or extension of the Agreement, or the making of any determinations with respect to the Contractor's performance pursuant to the Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

County officer, employee, or agent, to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861.

Among other items, such improper considerations may take the form of cash, discounts, services, the provision of travel or entertainment, or other tangible gifts."

- 18. Paragraph 40, <u>TERMINATION FOR INSOLVENCY</u>, shall be added to Agreement as follows:
  - "40. <u>TERMINATION FOR INSOLVENCY</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following circumstances:
    - (1) If, as determined in the sole judgment of

County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or

(2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement."

- 19. Paragraph 41, <u>TERMINATION FOR DEFAULT</u>, shall be added to Agreement as follows:
  - "41. <u>TERMINATION FOR DEFAULT</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following circumstances:
    - (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
    - (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem appropriate, services similar to those so terminated, and Contractor shall be liable to County for any

reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement."

- 20. Paragraph 42, <u>TERMINATION FOR CONVENIENCE</u>, shall be added to Agreement as follows:
  - "42. TERMINATION FOR CONVENIENCE: The performance of services under this Agreement may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County to be in its best interest. Termination of services hereunder shall be effected by delivery to Contractor of a thirty (30) day advance Notice of Termination specifying the extent to which performance of services under this Agreement is terminated and the date upon which such termination becomes effective.

After receipt of a Notice of Termination and except as otherwise directed by County, Contractor shall:

- A. Stop services under this Agreement on the date and to the extent specified in such Notice of Termination; and
- B. Complete performance of such part of the services as shall not have been terminated by such

Notice of Termination.

After receipt of a Notice of Termination,

Contractor shall submit to County, in the form and with

the certifications as may be prescribed by County, its

termination claim and invoice. Such claim and invoice

shall be submitted promptly, but not later than sixty

(60) calendar days from the effective date of

termination. Upon failure of Contractor to submit its

termination claim and invoice within the time allowed,

County may determine on the basis of information

available to County, the amount, if any, due to

Contractor in respect to the termination, and such

determination shall be final. After such determination

is made, County shall pay Contractor the amount so

determined.

Contractor, for a period of five (5) years after final settlement under this Agreement, shall make available to County, at all reasonable times, all its books, records, documents, or other evidence bearing on the costs and expenses of Contractor under this Agreement in respect to the termination of services hereunder. All such books, records, documents, or other evidence shall be retained by Contractor at a location in Los Angeles County and shall be made

available within ten (10) working calendar days of prior written notice during County's normal business hours to representatives of County for purposes of inspection or audit."

- 21. Paragraph 43, <u>CONTRACTOR'S PERFORMANCE DURING CIVIL</u>

  <u>ARREST AND DISASTER</u>, shall be added to Agreement as follows:
  - "43. CONTRACTOR'S PERFORMANCE DURING CIVIL UNREST OR

    DISASTER: Contractor and its subcontractor(s) recognize

    that health care facilities (e.g., residential health care

    facilities) maintained by County, and the participants that

    they serve, provide care that is essential to the residents

    of the communities they serve, and that these services are

    of particular importance at the time of riot, insurrection,

    civil unrest, natural disaster, or similar event.

Notwithstanding any other provision of this Agreement, full performance by Contractor and its subcontractor(s) during any riot, insurrection, civil unrest, natural disaster, or similar event, is not excused if such performance remains physically possible. Failure to comply with this requirement shall be considered a material breach by Contractor for which Director may suspend or County may immediately terminate this Agreement."

22. Paragraph 44, <u>COUNTY LOBBYIST</u>, shall be added to Agreement as follows:

- "44. COUNTY LOBBYISTS: Contractor and each County
  lobbyist or County lobbying firm as defined in Los Angeles
  County Code Section 2.160.010, retained by Contractor, shall
  fully comply with the County Lobbyist Ordinance, Los Angeles
  County Code Chapter 2.160. Failure on the part of
  Contractor or any County lobbyist or County lobbying firm
  retained by Contractor to fully comply with the County
  Lobbyist Ordinance shall constitute a material breach of
  contract upon which Director may suspend or County may
  immediately terminate this Agreement."
- 23. Paragraph 45, <u>RESTRICTIONS ON LOBBYING</u>, shall be added to Agreement as follows:

# "45. <u>RESTRICTIONS ON LOBBYING</u>:

A. Federal Certification and Disclosure

Requirement: If any Federal monies are to be used to pay for Contractor's services under this Agreement,

Contractor shall comply with all certification and disclosure requirements prescribed by Section 319,

Public Law 101-121 (Title 31 U.S.C., Section 1352) and any implementing regulations, and shall ensure that each of its subcontractors receiving funds provided under this Agreement also fully comply with all such certification and disclosure requirements."

- 24. Paragraph 46, <u>COUNTY'S QUALITY ASSURANCE PLAN</u>, shall be added to Agreement as follows:
  - "46. COUNTY'S QUALITY ASSURANCE PLAN: The County or its agent(s) will evaluate Contractor's performance (including the performance of any party providing services on behalf of Contractor) under this Agreement as may be required from time to time for quality assurance purposes, but not less than on an annual basis. Such an evaluation will include, but not be limited to, assessing Contractor's compliance with all contract terms and performance standards. Contractor deficiencies or actions which County determines are severe or continuing and that may place the performance of this Agreement in jeopardy if not corrected will be reported to the Board of Supervisors. The report will include a improvement/corrective action measures to be taken by County and Contractor. If improvement does not occur consistent with the corrective action measures, County may terminate this Agreement or impose other penalties as specified in this Agreement."
- 25. Paragraph 47, <u>COMPLIANCE WITH THE COUNTY'S JURY SERVICE</u>

  <u>PROGRAM</u>, shall be added to Agreement as follows:
  - "47. COMPLIANCE WITH THE COUNTY'S JURY SERVICE PROGRAM:
    This Contract is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury

Service Program") Exhibit "F", attached hereto and incorporated herein by reference, as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

- A. Unless Contractor has demonstrated to the County's satisfaction either that Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), Contractor shall have and adhere to a written policy that provides that its Employees shall receive from the Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees received for jury service.
- B. For purposes of this subparagraph,

  "Contractor" means a person, partnership, corporation

  or other entity which has a contract with the County or

  a subcontract with a County Contractor and has received

  or will receive an aggregate sum of \$50,000 or more in

  any 12-month period under one or more County contracts

  or subcontracts. "Employee" means any California

resident who is a full-time employee of Contractor. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: (1) the lesser number is a recognized industry standard as determined by the County, or (2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor shall also be subject to the provisions of this subparagraph. The provisions of this subparagraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.

C. If Contractor is not required to comply with the Jury Service Program when the Contract commences, Contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Contractor shall immediately notify County if Contractor at any time either comes within the Jury Service Program's definition of "Contractor" or if Contractor no longer qualifies for

an exception to the Jury Service Program. In either event, Contractor shall immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during the Contract and at its sole discretion, that Contractor demonstrate to the County's satisfaction that Contractor either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the Program. The required form, "County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception", Exhibit "G", attached hereto and incorporated herein by reference, is to be completed by the Contractor prior to Board approval of this Agreement and forwarded to ADPA.

- D. Contractor's violation of the above subparagraph of Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar Contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach."
- 26. Paragraph 48, NOTICE TO EMPLOYEES REGARDING THE SAFETY

SURRENDERED BABY LAW, shall be added to Agreement as follows:

- SURRENDERED BABY LAW: The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Attachment I of this Contract and is also available on the Internet at <a href="https://www.babysafela.org">www.babysafela.org</a> for printing purposes.
- 27. Paragraph 49, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO THE SAFELY SURRENDERED BABY LAW</u>, shall be added to Agreement as follows:
  - "49. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT

    TO THE SAFELY SURRENDERED BABY LAW: The Contractor

    acknowledges that the County places a high priority on the

    implementation of the Safely Surrendered Baby Law. The

    contractor understands that it is the County's policy to

    encourage all County Contractors to voluntarily post the

    County's "Safely Surrendered Baby Law" poster, Exhibit "H",

    attached hereto and incorporated herein by reference, in a

    prominent position at the Contractor's place of business.

    The Contractor will also encourage its Subcontractors, if

    any, to post this poster in a prominent position in the

Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used."

- 28. Paragraph 50, NO PAYMENT FOR SERVICES PROVIDED

  FOLLOWING EXPIRATION/TERMINATION OF AGREEMENT, shall be added to Agreement as follows:
  - EXPIRATION/TERMINATION OF AGREEMENT: Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/ termination of this Agreement shall not constitute a waiver of County's right to recover such payment from Contractor. This provision shall survive the expiration or other termination of this Agreement."
- 29. Paragraph 51, <u>RECYCLED BOND PAPER</u>, shall be added to Agreement as follows:
  - "51. <u>RECYCLED BOND PAPER</u>: Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at County landfills, Contractor agrees to use

recycled-content paper to the maximum extent possible in connection with services to be performed by Contractor under this Agreement."

- 30. Paragraph 27, <u>NOTICES</u>, of Agreement shall be renumbered as Paragraph 52.
- 37. Except for the changes set forth hereinabove, the wording of Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

- 36 -

Director of Health Services and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

	By Thomas L. Garthwaite Director and Chief Medical Officer
	CHILDREN'S DISCOVERY CENTERS, INC. DBA KNOWLEDGE BEGINNINGS CORPORATE SOLUTIONS, INC.
	Contractor
	BySignature
	Signature
	Printed Name
	Title
	(AFFIX CORPORATE SEAL HERE)
APPROVED AS TO FORM	
LLOYD W. PELLMAN County Counsel	
Ву	
Deputy	
APPROVED AS TO CONTRACT ADMINISTRATION:	
Department of Health Service	ces
By Riley J. Austin, Acting Contracts and Grants Div	
AMENDCD3101:CVM	

cvm:12/04/03

# CHILD SUPPORT COMPLIANCE PROGRAM CERTIFICATION

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts submit certifications of Program compliance to the soliciting County department along with their proposals. (In an emergency procurement, as determined by the soliciting County department, these certifications may be provided immediately following the procurement.)

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE SOLICITING COUNTY DEPARTMENT ALONG WITH YOUR PROPOSAL. IN ADDITION, PROVIDE A COPY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

certific	ation to the (County de	partment)	, hereby submit this, pursuant to the that (contractor or association name as
shown	in Proposal or proposal)		, an independently-owned or
			r, if an association, associated member
			with Los Angeles County's Child Support
	iance Program and has met		
1) 2) 3)	Fully complied with employ Security Act (42 USC Section and will continue to comply Fully complied with all law Notices of Wage and Earni Family Code Section 5246 Support Act, and will continue	yment and wage reporting require ion 653a) and/or California Unem with such reporting requirements of ully served Wage and Earning ings Assignment, pursuant to Coof (b) or pursuant to applicable pronue to comply with such Orders or	withholding Orders or District Attorney de of Civil Procedure Section 706.031 and ovisions of the Uniform Interstate Family r Notices.
I declare under penalty of perjury that the foregoing is true and correct.			
	Executed this	day of	(Month and Year)
at: by:	· ·	State)	(Telephone No.)
	(Signature of a principal ow County.)	ner, an officer, or manager respor	nsible for submission of the proposal to the
Copy to	: Child Support Services Departme Special Projects P.O. Box 911009 Los Angeles, CA 90091		

Telephone: (323) 832-7277 or (323) 832-7276

FAX: (323) 869-0634

# PRINCIPAL OWNER INFORMATION FORM

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts provide directly to the Child Support Services Department information concerning their "Principal Owners," that is, those natural persons who own an interest of 10 percent or more in the Contractor. For each "Principal Owner," the information which must be provided to the Child Support Services Department is: 1) the Principal Owner's name, 2) his or her title, and 3) whether or not the Contractor has made a payment of any sort to the Principal Owner.

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW ON OR BEFORE THE DATE YOU SUBMIT A PROPOSAL TO A COUNTY DEPARTMENT. MAINTAIN DOCUMENTATION OF SUBMISSION. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

In addition, proposers must certify to the soliciting County department that they are in full compliance with the Program requirements by submitting the Child Support Compliance Program Certification along with the bid or proposal.

prope			
To:	Child Support Services Department Special Projects P.O. Box 911009 Los Angeles, CA 90091-1009 FAX: (323) 869-0634 ractor or Association Name as Shown o		3) 832-7277 or (323) 832-7276
Cont	ractor or Associated Member Name, if C	ontractor is an Association:_	
Cont	ractor or Associated Member Address:_		
Tele	ohone:	FAX:	
Cour	nty Department Receiving Bid or Propos	al:	
Туре	of Goods or Services To Be Provided:		
Cont	ract or Purchase Order No. (if applicable	):	
	cipal Owners: Please check appropriate band date the form below.	ox. If box I is checked, no fur	ther information is required. Please
l. II.	<ul><li>[ ] No natural person owns an interest</li><li>[ ] Required principal owner informatio</li></ul>		
	Name of Principal Owner	<u>Title</u>	Payment Received
			From Contractor
1.			[YES] [NO]
2.			[YES] [NO]
3.		-	[YES] [NO]
I dec	lare under penalty of perjury that the for	egoing information is true an	nd correct.
D		Data	
By: (Sign	nature of a principal owner, an officer, or manag		e bid or proposal to the County.)
(3		(°	
(Prir	nt Name)	(Title/I	Position)

POI FORM REVISED 07/02/01

# CONTRACTOR EMPLOYEE JURY SERVICE

# 2.203.010 Findings.

The board of supervisors makes the following findings. The county of Los Angeles allows its permanent, full-time employees unlimited jury service at their regular pay. Unfortunately, many businesses do not offer or are reducing or even eliminating compensation to employees who serve on juries. This creates a potential financial hardship for employees who do not receive their pay when called to jury service, and those employees often seek to be excused from having to serve. Although changes in the court rules make it more difficult to excuse a potential juror on grounds of financial hardship, potential jurors continue to be excused on this basis, especially from longer trials. This reduces the number of potential jurors and increases the burden on those employers, such as the county of Los Angeles, who pay their permanent, full-time employees while on juror duty. For these reasons, the county of Los Angeles has determined that it is appropriate to require that the businesses with which the county contracts possess reasonable jury service policies.

# 2.203.020 Definitions.

The following definitions shall be applicable to this chapter:

- A. "Contractor" means a person, partnership, corporation or other entity which has a contract with the county or a subcontract with a county contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more such contracts or subcontracts.
- B. "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.
- C. "Contract" means any agreement to provide goods to, or perform services for or on behalf of, the county but does not include:
  - 1. A contract where the board finds that special circumstances exist that justify a waiver of the requirements of this chapter; or
  - 2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor; or
  - 3. A purchase made through a state or federal contract; or
  - 4. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, or reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-3700 or a successor provision; or
  - A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, section 4.4.0 or a successor provision; or

### Page 2 of 3

- 6. A purchase card pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-2810 or a successor provision; or
- 7. A non-agreement purchase with a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section A-0300 or a successor provision; or
- 8. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section PP-1100 or a successor provision.
- D. "Full time" means 40 hours or more worked per week, or a lesser number of hours if the lesser number is a recognized industry standard as determined by the chief administrative officer or the contractor has a long-standing practice that defines a full-time schedule as less than 40 hours per week.

# 2.203.030 Applicability.

This chapter shall apply to contractors who enter into contracts that commence after July 11, 2002. This chapter shall also apply to contractors with existing contracts which are extended into option years that commence after July 11, 2002. Contracts that commence after May 28,2002, but before July 11, 2002, shall be subject to the provisions of this chapter only if the solicitations for such contracts stated that the chapter would be applicable.

# 2.203.040 Contractor Jury Service Policy.

A contractor shall have and adhere to a written policy that provides that its employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the employees' regular pay the fees received for jury service.

# 2.203.050 Other Provisions.

- A. Administration. The chief administrative officer shall be responsible for the administration of this chapter. The chief administrative officer may, with the advice of county counsel, issue interpretations of the provisions of this chapter and shall issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other county departments.
- B. Compliance Certification. At the time of seeking a contract, a contractor shall certify to the county that it has and adheres to a policy consistent with this chapter or will have and adhere to such a policy prior to award of the contract.

### Page 3 of 3

# 2.203.060 Enforcement and Remedies.

For a contractor's violation of any provision of this chapter, the county department head responsible for administering the contract may do one or more of the following:

- 1. Recommend to the board of supervisors the termination of the contract; and/or,
- 2. Pursuant to chapter 2.202, seek the debarment of the contractor.

# 2.203.070. Exceptions.

- A. Other Laws. This chapter shall not be interpreted or applied to any contractor or to any employee in a manner inconsistent with the laws of the United States or California.
- B. Collective Bargaining Agreements. This chapter shall be superseded by a collective bargaining agreement that expressly so provides.
- C. Small Business. This chapter shall not be applied to any contractor that meets all of the following:
  - 1. Has ten or fewer employees during the contract period; and,
  - 2. Has annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, are less than \$500,000; and,
  - 3. Is not an affiliate or subsidiary of a business dominant in its field of operation.

"Dominant in its field of operation" means having more than ten employees and annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.

# 2.203.090. Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

# COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM APPLICATION FOR EXEMPTION AND CERTIFICATION FORM

The County's solicitation for this contract/purchase order (Request for Proposal or Invitation for Bid)or contract extensions is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All bidders, proposers or curent contractors, whether a contractor or subcontractor, must complete this form to either 1) request an exemption from the Program requirements or 2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is exempt from the Program.

	-		
Company Name:			
Company Address:		·	
City:	State:	Zip Code:	
Telephone Number:	( )		
Solicitation For ( Type of Goods or Services):			
If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (attach documentation to support your claim); or, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, please sign and date this form below.			

# Part I: Jury Service Program is Not Applicable to My Business

- My Business does not meet the definition of "contractor", as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exemption is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exemption will be lost and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- My business is a small business as defined in the Program. It 1) has ten or fewer employees; <u>and</u>, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; <u>and</u>, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
  - "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
  - "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- My business is subject to a Collective Bargaining Agreement (attach agreement) that expressly provides that it supersedes all provisions of the Program. "OR"

### Part II: Certification of Compliance

My business <u>has</u> and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, **or** my company <u>will have</u> and adhere to such a policy prior to award of the contract

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

# SAFELY SURRENDERED BABY LAW

# no shame. no blame. no names.

# now there's a way to safely surrender your baby

The Newborn Abandonment Law - A Confidential Safe Haven For Newborns

In California, the Newborn Abandonment Law allows an individual to give up an unwanted infant with no fear of arrest or prosecution for abandonment as long as the baby has not been abused or neglected. The law does not require that names be given when the baby is surrendered. Parents are permitted to bring a baby within 3 days of birth to any hospital emergency room or other designated safe haven in California. The baby will be placed in a foster or pre-adoptive home.

In California, no one ever has to abandon a child again.

In Los Angeles County:

**(877) BABY SAFE** 

(877) 222-9723

babysafela.org

# State of California

Gray Davis, Governor
Health and Human Services Agency
Grantland Johnson, Secretary
Department of Social Services
Rita Saenz, Director

# Los Angeles County Board of Supervisors

Gloria Molina, Supervisor, First District Yvonne Brathwaite Burke, Supervisor, Second District Zev Yaroslavsky, Supervisor, Third District Don Knabe, Supervisor, Fourth District Michael D. Antonovich, Supervisor, Fifth District

This initiative is also supported by First 5 LA and INFO LINE of Los Angeles

### What is the Newborn Abandonment Law?

It's a new law. Under this law, a person may surrender their baby confidentially. As long as the baby has not been abused or neglected, the person may do so without fear of arrest or prosecution.

### How does it work?

A distressed parent who is unable or unwilling to care for an infant can legally, confidentially and safely surrender their baby within 3 days of birth. All that is required is that the baby be brought to a hospital emergency room in California. As long as the child shows no signs of abuse or neglect, no name or other information is required. A bracelet will be placed on the baby for Identification. A matching bracelet will be given to the parent. The bracelet will help connect the parent to the baby if the parent wants the baby back.

# Can only a parent bring in the baby?

In most cases, a parent will bring in the baby. The law allows another person to bring in the baby if they have legal custody.

# Does the parent have to call before bringing in the baby?

No. A parent can bring in a baby anytime, 24 hours a day, 7 days a week.

# Does a parent have to tell anything to the people taking the baby?

No. Nothing is required. However, hospital personnel will give the parent a medical information questionnaire that is designed to gather family medical history. This could be very useful in caring for the child but it is up to the parent to complete it.

# What happens to the baby?

The baby will be examined and given medical treatment, if needed. Then the baby will be placed in a foster or pre-adoptive home.

# What happens to the parent?

Once the parent(s) has safely turned over the baby, they are free to go.

# What if a parent wants the baby back?

The parent(s) may take the bracelet back to the hospital. Hospital personnel will provide information about the baby.

### Why is California doing this?

The purpose of the Newborn Abandonment Law is to protect babies from being hurt or killed because they were abandoned.

You may have heard tragic stories of babies left in dumpsters or public toilets. The persons who committed these acts may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had nowhere to turn for help, they abandoned their infants. Abandoning a baby puts the child in extreme danger. It is also illegal. Too often, it results in the baby's death. Because of the Newborn Abandonment Law, this tragedy doesn't ever have to happen in California again.

# The Eighteenth Safely Surrendered Baby in California

At 8:30 a.m. on Thursday, July 25, 2002, a healthy newborn baby was brought to St. Bernardine Medical Center in San Bernardino under the provisions of the California Newborn Abandonment Law.

This baby was the eighteenth child protected under California's Newborn Abandonment Law. As the law states, the baby's mother did not have to identify herself. When the baby was brought to the emergency room, he was examined by a pediatrician, who determined that the baby was healthy and doing fine. He was placed in a foster home for short-term care while the adoption process was started.

Every baby deserves a chance for a healthy life. If you or someone you know is considering giving up a child, learn about your options.

Certainly we would prefer that women seek help while they are pregnant, not after giving birth, to receive proper medical care and counseling. But at the same time, we want to assure parents who choose not to keep their baby that they will not go to jail if they deliver their babies to safe hands in a hospital emergency room.

# sin pena. sin culpa. sin nombres.

# ahora hay una manera para entregar a su bebé sin ningún peligro

Ley Sobre Cómo Entregar A Su Bebé Sin Ningún Peligro....

Un refugio seguro y confidencial para los recién nacidos.

La ley sobre cómo entregar a su bebé sin ningún peligro permite que una persona entregue a su bebé sin tener miedo de ser arrestada o recibir enjuiciamiento siempre y cuando el bebé no haya sufrido abuso o negligencia. No requiere que se proporcione ningún nombre ni otra información al momento que se entregue el bebé. Permite que los padres entreguen a su bebé, antes de que pasen tres días de su nacimiento, en la sala de emergencia de un hospital u otros lugares designados como refugios seguros en California. El bebé se colocará en un hogar de crianza temporal o en un hogar preadoptivo.

En California, nunca nadie tiene que volver a abandonar a un bebé.

En el Condado de Los Angeles: (877) BABY SAFE (877) 222-9723 babysafela.org

### Estado de California

Gray Davis, Governor
Secretaría de Salud y Servicios Humanos
Grantland Johnson, Secretary
Departamento de Servicios Sociales
Rita Saenz, Director

Junta de Supervisores del Condado de Los Angeles

Gloria Molina, Supervisora del Primer Distrito
Yvonne Brathwaite Burke, Supervisora del Segundo Distrito
Zev Yaroslavsky, Supervisor del Tercero Distrito
Don Knabe, Supervisor del Cuarto Distrito
Michael D. Antonovich, Supervisor del Quinto Distrito

# Esta Iniciativa tambien esta apollada por First 5 LA y INFO LINE de Los Angeles.¿Qué es la ley sobre cómo entregar a su bebé sin ningún peligro, conocida en inglés como "Newborn Abandonment Law"?

Es una ley nueva. Bajo esta ley, una persona puede entregar a su bebé de manera confidencial. Siempre y cuando el bebé no haya sufrido abuso o negligencia, la persona puede entregar a su bebé sin tener el miedo de ser arrestada o recibir enjuiciamiento.

# ¿Cómo funciona?

Un padre/madre angustiado que no puede o no quiere cuidar a su bebé puede, legalmente y en forma confidencial y segura, entregar a su bebé antes de que pasen tres días de su nacimiento. Todo lo que se requiere es que se lleve al bebé a la sala de emergencia de un hospital en California. Una banda de identificación se colocará en el brazo del bebé. Una banda con la misma identificación se le entregará al padre/madre. Dicha banda de identificación ayudará a conectar al padre/madre con el bebé si es que él o ella quiere recuperarlo.

# ¿Puede solamente el padre/madre entregar al bebé?

En la mayoría de los casos, el padre/madre entregará al bebé al hospital. La ley permite que otra persona entregue al bebé si es que tiene la custodia legal.

# ¿Tiene el padre/madre que llamar antes de entregar al bebé?

No. Un padre/madre puede entregar al bebé en un hospital en cualquier momento, las 24 horas al día, los 7 días de la semana.

# ¿Tiene el padre/madre que divulgar algo a la persona a la que le entregue el niño?

No. No se requiere nada. Sin embargo, el personal del hospital le entregará al padre/madre un cuestionario sobre información médica que está diseñado para obtener un historial médico de la familia. Esto puede ser muy útil para el cuidado del niño, pero completar el cuestionario es la decisión de los padres.

# ¿Qué le sucede al bebé?

Se examinará al bebé y se le proporcionará tratamiento medico si es que lo necesita. Luego, la Oficina de Servicios para la Protección de Niños se hará cargo de la custodia y colocará al bebé en un hogar de crianza temporal o en un hogar preadoptivo.

### ¿Qué le sucede a los padres?

Una vez que hayan entregado al bebé de una manera segura, estarán libres de irse.

# ¿Qué sucede si un padre/madre quiere recuperar al niño?

El padre/madre (o padres) puede llevar la banda de identificación al hospital. El personal del hospital le proporcionará información acerca del bebé.

# ¿Por qué está California haciendo esto?

El propósito de la ley sobre cómo entregar a su bebé sin ningún peligro es proteger a los bebés para que no mueran o sufran algún daño debido a que fueron abandonados.

Es posible que haya escuchado historias trágicas de bebés que fueron abandonados en basureros o en baños públicos. Posiblemente, las personas que cometieron estos actos estaban bajo una severa angustia emocional. Las madres pudieron haber escondido sus embarazos, temerosas de lo que sucedería si sus familias se enteraran. Debido a que tenían miedo y no tenían ningún lugar donde buscar ayuda, ellas abandonaron a sus bebés.

Abandonar a un bebé significa un gran peligro para dicho bebé. También es ilegal. Muchas veces, esto resulta en la muerte del bebé. Debido a la ley sobre cómo entregar a su bebé sin ningún peligro, esta tragedia nunca tiene que pasar otra vez en California.

# El décimo octavo bebé que fue entregado sin ningún peligro en California

A las 8:30 de la mañana del jueves, 25 de julio de 2002, un bebé recién nacido y saludable se entregó en el centro medico St. Bernardine en San Bernardino, bajo lo estipulado en la ley sobre cómo entregar a su bebé sin ningún peligro.

El bebé fue la décima octava criatura protegida bajo esta ley. Como lo estipula la ley, la madre del bebé no se tuvo que identificar. Cuando el bebé llegó a la sala de emergencia, un pediatra lo examinó y está saludable y bien. El bebé se colocó en un hogar de crianza temporal donde recibió cuidado por un corto tiempo mientras se empezaban los trámites de adopción.

Cada bebé merece la oportunidad de tener una vida saludable. Si usted, o alguien más a quien conoce, está considerando entregar a su bebé, conozca sus opciones.

Ciertamente, nosotros preferiríamos que las mujeres buscaran ayuda mientras están Embarazadas, no después de que dan a luz, para recibir cuidado médico y asesoramiento apropiados. Pero al mismo tiempo, queremos asegurarles a los padres, que si deciden no quedarse con su bebé, que no irán a la cárcel si lo entregan a unas manos seguras en la sala de emergencia de un hospital.

# CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT AMENDMENT NO. 7

	THIS AMENDMENT is made and $\epsilon$	entered int this da	ау
of _			
	by and between the	COUNTY OF LOS ANGELES (hereafter "County"),	
	and	CHILD DEVELOPMENT CONSORTIUM OF LOS ANGELES, INC., (hereafter "Contractor").	

WHEREAS, reference is made to that certain document entitled "CHILD CARE CENTER SERVICES ON COUNTY SITE AGREEMENT", dated July 12, 1988, and Amendment Nos. 1 through 7 thereto, and further identified as County Agreement No. 59762 (all hereafter referred to as "Agreement");

WHEREAS, Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

- 1. This Amendment shall become effective on January 1, 2004.
- 2. Agreement is hereby extended for a one (1) year period from January 1, 2004 through December 31, 2004.
  - 3. Reference to Amendment No. 5 dated November 12, 1997,

shall be revised and referred to as Amendment No. 6.

- 4. The <u>USER-PARENT FEE SCHEDULE</u>, shall not be revised or changed, except in accordance with procedures established in the Agreement.
- 5. Paragraph 13, <u>INDEMNIFICATION AND INSURANCE</u>, of Agreement shall be deleted in its entirety and replaced with the following:

# "13. INDEMNIFICATION AND INSURANCE

- A. <u>Indemnification</u>: Contractor shall indemnify, defend, and hold harmless County and its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Agreement.
- B. <u>General Insurance Requirements</u>: Without limiting Contractor's indemnification of County, and during the term of this Agreement, Contractor shall provide and maintain, and shall require all of its subcontractors to maintain, the following programs of insurance specified in this Agreement. Such insurance shall be primary to and not contributing with any other

insurance or self-insurance programs maintained by County, and such coverage shall be provided and maintained at Contractor's own expense.

- (1) Evidence of Insurance: Certificate(s) or other evidence of coverage satisfactory to County shall be delivered to Department Contract Administrator Name and Address, prior to commencing services under this Agreement. Such certificates or other evidence shall:
  - (a) Specifically identify this Agreement.
  - (b) Clearly evidence all coverages required in this Agreement.
  - (c) Contain the express condition that County is to be given written notice by mail at least thirty (30) calendar days in advance of cancellation for all policies evidenced on the certificate of insurance.
  - (d) Include copies of the additional insured endorsement to the commercial general liability policy, adding County of Los Angeles, its Special Districts, its officials, officers, and employees as insureds for all activities arising from

this Agreement.

- (e) Identify any deductibles or selfinsured retentions for County's approval.

  County retains the right to require

  Contractor to reduce or eliminate such
  deductibles or self-insured retentions as
  they apply to County, or, require

  Contractor to provide a bond guaranteeing
  payment of all such retained losses and
  related costs, including, but not limited
  to, expenses or fees, or both, related to
  investigations, claims administrations, and
  legal defense. Such bond shall be executed
  by a corporate surety licensed to transact
  business in the State of California.
- (2) <u>Insurer Financial Ratings</u>: Insurance is to be provided by an insurance company acceptable to County with an A.M. Best rating of not less than A:VII, unless otherwise approved by County.
- (3) Failure to Maintain Coverage: Failure by Contractor to maintain the required insurance, or to provide evidence of insurance coverage acceptable to County, shall constitute a material breach of contract upon which County may

immediately terminate or suspend this Agreement.

County, at its sole option, may obtain damages

from Contractor resulting from said breach.

Alternatively, County may purchase such required

insurance coverage, and without further notice to

Contractor, County may deduct from sums due to

Contractor any premium costs advanced by County

for such insurance.

- (4) <u>Notification of Incidents, Claims, or</u>
  <u>Suits</u>: Contractor shall report to County:
  - (a) Any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against Contractor and/or County.

    Such report shall be made in writing within twenty-four (24) hours of occurrence.
  - (b) Any third party claim or lawsuit filed against Contractor arising from or related to services performed by Contractor under this Agreement.
  - (c) Any injury to a Contractor employee which occurs on County property. This report shall be submitted on a County "Non-

Employee Injury Report" to County contract manager.

- (d) Any loss, disappearance, destruction, misuse, or theft of any kind whatsoever of County property, monies, or securities entrusted to Contractor under the terms of this Agreement.
- (5) <u>Compensation for County Costs</u>: In the event that Contractor fails to comply with any of the indemnification or insurance requirements of this Agreement, and such failure to comply results in any costs to County, Contractor shall pay full compensation for all costs incurred by County.
- (6) <u>Insurance Coverage Requirements for</u>

  <u>Subcontractors</u>: Contractor shall ensure any and all subcontractors performing services under this Agreement meet the insurance requirements of this Agreement by either:
  - (a) Contractor providing evidence of insurance covering the activities of subcontractors, or
  - (b) Contractor providing evidence submitted by subcontractors evidencing that

subcontractors maintain the required insurance coverage. County retains the right to obtain copies of evidence of subcontractor insurance coverage at any time.

# C. <u>Insurance Coverage Requirements:</u>

(1) <u>General Liability Insurance</u> (written on ISO policy form CG 00 01 or its equivalent) with limits of not less than the following:

General Aggregate: \$2 Million

Products/Completed

Operations Aggregate: \$1 Million

Personal and Advertising

Injury: \$1 Million

Each Occurrence: \$1 Million

- (2) <u>Automobile Liability Insurance</u> (written on ISO policy form CA 00 01 or its equivalent) with a limit of liability of not less than \$1 Million for each accident. Such insurance shall include coverage for all "owned", "hired" and "non-owned" vehicles, or coverage for "any auto".
- (3) Workers Compensation and Employers'

  Liability: Insurance providing workers compensation
  benefits, as required by the Labor Code of the State of
  California or by any other state, and for which

Contractor is responsible. If Contractor's employees will be engaged in maritime employment, coverage shall provide workers compensation benefits as required by the U.S. Longshore and Harbor Workers' Compensation Act, Jones Act, or any other federal law for which Contractor is responsible.

In all cases, the above insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident:

\$1 Million

Disease - Policy Limit:

\$1 Million

Disease - Each Employee: \$1 Million

- Professional Liability: Insurance covering (4)liability arising from any error, omission, negligent or wrongful act of Contractor, its officers or employees with limits of not less than \$1 million per occurrence and \$3 million aggregate. The coverage also shall provide an extended two-year reporting period commencing upon expiration or earlier termination or cancellation of this Agreement."
- Paragraph 22, <u>DELEGATION AND ASSIGNMENT</u>, shall be deleted in its entirety and replaced with the following:
  - "22. PROHIBITION AGAINST ASSIGNMENT AND DELEGATION: Contractor shall not assign its rights ro delegate its

duties under this Agreement, or both, whether in whole or in part, without the prior written consent of County. Any assignment or delegation which does not have such prior County consent shall be null and void. For purposes of this Paragraph 8, such County consent shall require a written amendment to this Agreement which is formally approved and executed by the parties. Any billings to County by any delegatee or asignee on any claim under this Agreement, absent such County consent, shall not be paid by County. Any payments by County to any delegatee or assignee on any claim under this Agreement, in consequence of any such County consent, shall reduce dollar for dollar any claims which Contractor may have against County and shall be subject to set-off, recoupment, or other reduction for any claims which County may have against Contractor, whether under this Agreement or otherwise.

Shareholders or partners, or both, of Contractor may sell, exchange, assign, divest, or otherwise transfer any interest they may have therein. However, in the event any such sale, exchange, assignment, divestment, or other transfer is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of

this Agreement, then prior written consent thereof by
County's Board of Supervisors shall be required. Any
payments by County to Contractor on any claim under this
Agreement shall not waive or constitute such County consent.
Consent to any such sale, exchange, assignment, divestment,
transfer shall be refused only if County, in its sole
judgement, determines that the transferee(s) is (are)
lacking in experience, capability, or financial ability to
perform all Agreement services and other work. This in no
way limits any County right found elsewhere in this
Agreement, including, but not limited to, any right to
terminate this Agreement.

- 7. Paragraph 27, <u>SEVERABILITY</u>, shall be added to Agreement as follows:
  - "27. <u>SEVERABILITY</u>: If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby."
- 8. Paragraph 28, <u>CONTRACTOR RESPONSIBILITY AND DEBARMENT</u>, shall be added to Agreement as follows:

#### "28. CONTRACTOR RESPONSIBILITY AND DEBARMENT:

A. A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as

well as quality, fitness, capacity, and experience to satisfactorily perform the contract. It is County's policy to conduct business only with responsible contractors.

- B. Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if County acquires information concerning the performance of Contractor under this Agreement or other contracts, which indicates that Contractor is not responsible, County may, in addition to other remedies provided under this Agreement, debar Contractor from bidding on County contracts for a specified period of time not to exceed three (3) years, and terminate this Agreement and any or all existing contracts Contractor may have with County.
- C. County may debar Contractor if the Board of Supervisors finds, in its discretion, that Contractor has done any of the following: (1) violated any term of this Agreement or other contract with County, (2) committed any act or omission which negatively reflects on Contractor's quality, fitness, or capacity to perform a contract with County or any other public entity, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or

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offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against County or any other public entity.

- D. If there is evidence that Contractor may be subject to debarment, Director will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before County's Contractor Hearing Board.
- E. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a proposed decision, which shall contain a recommendation regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. If Contractor fails to avail itself of the opportunity to submit evidence to the Contractor Hearing Board, Contractor shall be deemed to have waived all rights of appeal.
- F. A record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the

Board of Supervisors. The Board of Supervisors shall have the right at its sole discretion to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

- G. These terms shall also apply to any subcontractor, vendor, or principal owner of Contractor, as defined in Chapter 2.202 of the County Code."
- 9. Paragraph 29, <u>NOTICE TO EMPLOYEES REGARDING THE FEDERAL</u>

  <u>EARNED INCOME CREDIT</u>, shall be added to Agreement as follows:
  - "29. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED

    INCOME CREDIT: Contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income

    Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015."
- 10. Paragraph 30, <u>CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM</u>, shall be added to Agreement as follows:
  - "30. CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S

    CHILD SUPPORT COMPLIANCE PROGRAM: Contractor acknowledges

    that County has established a goal of ensuring that all

    individuals who benefit financially from County through

    County contracts are in compliance with their court ordered

child, family, and spousal support obligations in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

As required by County's Child Support Compliance

Program (County Code Chapter 2.200) and without limiting

Contractor's duty under this Agreement to comply with all

applicable provisions of law, Contractor warrants that it is

now in compliance and shall during the term of this

Agreement maintain compliance with employment and wage

reporting requirements as required by the Federal Social

Security Act (42 U.S.C. Section 653a) and California

Unemployment Insurance Code Section 1088.55, and shall

implement all lawfully served Wage and Earnings Withholding

Orders or Child Support Services Department ("CSSD") Notices

of Wage and Earnings Assignment for Child or Spousal

Support, pursuant to Code of Civil Procedure Section 706.031

and Family Code Section 5246(b).

Within thirty (30) calendar days of the effective date of this Agreement, Contractor shall submit to County's CSSD a completed Principal Owner Information ("POI") Form, Exhibit "D", attached hereto and incorporated herein by reference, along with certifications in accordance with the provisions of Section 2.200.060 of the County Code, that:

(1) the POI Form has been appropriately completed and

provided to the CSSD with respect to Contractor's Principal Owners; (2) Contractor has fully complied with all applicable State and Federal reporting requirements relating to employment reporting for its employees; and (3) Contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment and will continue to maintain compliance. Such certification shall be submitted on the <a href="#">Child Support Compliance Program</a> ("CSCP") Certification, Exhibit "E" attached hereto and incorporated herein by reference.

Failure of Contractor to submit the CSCP Certification (which includes certification that the POI Form has been submitted to the CSSD) to CSSD shall represent a material breach of contract upon which County may immediately suspend or terminate this Agreement."

- 11. Paragraph 31, TERMINATION FOR BREACH OF WARRANTY TO

  MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE

  PROGRAM, shall be added to Agreement as follows:
  - "31. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN

    COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM:

    Failure of Contractor to maintain compliance with the requirements set forth in the CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

    Paragraph immediately above, shall constitute a default by

Contractor under this Agreement. Without limiting the rights and remedies available to County under any other provision of this Agreement, failure to cure such default within ninety (90) calendar days of written notice by County's CSSD shall be grounds upon which County's Board of Supervisors may terminate this Agreement pursuant to the TERMINATION FOR INSOLVENCY AND DEFAULT Paragraph of this Agreement."

- 12. Paragraph 32, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO CHILD SUPPORT ENFORCEMENT</u>, shall be added to

  Agreement as follows:
  - "32. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S

    COMMITMENT TO CHILD SUPPORT ENFORCEMENT: Contractor acknowledges that County places a high priority on the enforcement of child support laws and the apprehension of child support evaders. Contractor understands that it is County's policy to encourage all County Contractors to voluntarily post County's "L.A.'s ("Los Angeles'") Most Wanted: Delinquent Parents" poster in a prominent position at Contractor's place of business. County's CSSD will supply Contractor with the poster to be used."
- 13. Paragraph 33, <u>CONTRACTOR'S WILLINGNESS TO CONSIDER</u>

  <u>COUNTY EMPLOYEES FOR EMPLOYMENT</u>, shall be added to Agreement as follows:

CONTRACTOR'S WILLINGNESS TO CONSIDER COUNTY'S EMPLOYEES FOR EMPLOYMENT: To the degree permitted by Contractor's agreements with its collective Bargaining Units, Contractor shall give the right of first refusal for its employment openings at Contractor's facility to qualified County employees who are laid-off or who leave County employment in lieu of reduction under County's Civil Service Rule 19, and who are referred to Contractor by Director (including those on a County re-employment list). Such offers of employment shall be limited to vacancies in Contractor's staff needed to commence services under this Agreement, as well as, to vacancies that occur during the Agreement term. Such offers of employment shall be consistent with Contractor's current employment policies, and shall be made to any former or current County employee who has made application to Contractor, and is qualified for the available position. Employment offers shall be at least under the same conditions and rates of compensations which apply to other persons who are employed or may be employed by Contractor. Former County employees who have been impacted by County's Civil Service Rule 19, and who are employed by Contractor shall not be discharged during the term of the Agreement except for cause, subject to Contractor's personnel policies and procedures, and

agreement(s) with its Collective Bargaining Units.

Contractor shall also give first consideration to laidoff or reduced County employees if vacancies occur at Contractor's other service sites during the Agreement term.

Notwithstanding any other provision of this Agreement, the parties do not in any way intend that any person shall acquire any rights as a third party beneficiary of this Agreement."

- 14. Paragraph 34, CONSIDERATION OF COUNTY'S DEPARTMENT OF

  PUBLIC SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

  PROGRAM PARTICIPANTS FOR EMPLOYMENT, shall be added to Agreement as follows:
  - "34. CONSIDERATION OF COUNTY'S DEPARTMENT OF PUBLIC

    SOCIAL SERVICES GREATER AVENUES FOR INDEPENDENCE (GAIN)

    PROGRAM PARTICIPANTS FOR EMPLOYMENT: Should Contractor require additional or replacement personnel after the effective date of this Agreement, Contractor shall give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence Program

    Participants for Employment ("GAIN") program, who meet Contractor's minimum qualifications for the open position. The County will refer GAIN participants by job category to the Contractor."

15. Paragraph 35, <u>SERVICE DELIVERY SITE - MAINTENANCE</u>

<u>STANDARDS</u>, shall be added to Agreement as follows:

"35. <u>SERVICE DELIVERY SITE - MAINTENANCE STANDARDS</u>:

Contractor shall assure that the locations (i.e., facilities) where services are provided under provisions of this Agreement are operated at all times in accordance with County community standards with regard to property maintenance and repair, graffiti abatement, refuse removal, fire safety, landscaping, and in full compliance with all applicable local laws, ordinances, and regulations relating to the property. County's periodic monitoring visits to Contractor's facility(ies) shall include a review of compliance with the provisions of this Paragraph.

Contractor shall have a thorough knowledge of community representatives, organizations, and general population of the area where services are being provided. Contractor shall maintain a written policy that describes community outreach activities targeted to minimize any negative community reaction towards the presence of a treatment program in the community."

16. Paragraph 36, <u>CONTRACTOR'S EXCLUSION FROM PARTICIPATION</u>

<u>IN A FEDERALLY FUNDED PROGRAM</u>, shall be added to Agreement as follows:

"36. CONTRACTOR'S EXCLUSION FROM PARTICIPATION IN A FEDERALLY FUNDED PROGRAM: Contractor hereby warrants that neither it nor any of its staff members is restricted or excluded from providing services under any health care program funded by the Federal government, directly or indirectly, in whole or in part, and that Contractor will notify Director within thirty (30) calendar days in writing of: (1) any event that would require Contractor or a staff member's mandatory exclusion from participation in a Federally funded health care program; and (2) any exclusionary action taken by any agency of the Federal government against Contractor or one or more staff members barring it or the staff members from participation in a Federally funded health care program, whether such bar is direct or indirect, or whether such bar is in whole or in part.

Contractor shall indemnify and hold County harmless against any and all loss or damage County may suffer arising from any Federal exclusion of Contractor or its staff members from such participation in a Federally funded health care program.

Failure by Contractor to meet the requirements of this

Paragraph shall constitute a material breach of contract

upon which County may immediately terminate or suspend this

Agreement."

- 17. Paragraph 37, <u>TERMINATION FOR GRATUITIES</u>, shall be added to Agreement as follows:
  - TERMINATION FOR GRATUITIES: County may, by written notice to the Contractor, terminate the right of the Contractor to proceed under this Agreement upon one (1) calendar day's notice, if it is found that gratuities in the form of entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of County with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of such contract, provided that the existence of the facts upon which County makes such finding shall be in issue and may be reviewed in any competent court. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."
- 18. Paragraph 38, <u>TERMINATION FOR IMPROPER CONSIDERATION</u>, shall be added to Agreement as follows:
  - "38. <u>TERMINATION FOR IMPROPER CONSIDERATIONS</u>: County may, by written notice to Contractor, immediately terminate Contractor's right to proceed under this Agreement if it is

found that considerations, in any form, were offered or given by Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment, or extension of the Agreement, or the making of any determinations with respect to the Contractor's performance pursuant to the Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

County officer, employee, or agent, to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861.

Among other items, such improper considerations may take the form of cash, discounts, services, the provision of travel or entertainment, or other tangible gifts."

- 19. Paragraph 39, <u>TERMINATION FOR INSOLVENCY</u>, shall be added to Agreement as follows:
  - "39. <u>TERMINATION FOR INSOLVENCY</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following

#### circumstances:

- (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
- (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to

any other rights and remedies provided by law or under this Agreement."

- 20. Paragraph 40, <u>TERMINATION FOR DEFAULT</u>, shall be added to Agreement as follows:
  - "40. <u>TERMINATION FOR DEFAULT</u>: County may, by written notice of default to Contractor, terminate this Agreement immediately in any one of the following circumstances:
    - (1) If, as determined in the sole judgment of County, Contractor fails to perform any services within the times specified in this Agreement or any extension thereof as County may authorize in writing; or
    - (2) If, as determined in the sole judgment of County, Contractor fails to perform and/or comply with any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these two circumstances, does not cure such failure within a period of five (5) calendar days (or such longer period as County may authorize in writing) after receipt of notice from County specifying such failure.

In the event that County terminates this Agreement as provided hereinabove, County may procure, upon such terms and in such manner as County may deem

appropriate, services similar to those so terminated, and Contractor shall be liable to County for any reasonable excess costs incurred by County, as determined by County, for such similar services.

The rights and remedies of County provided in this Paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement."

- 21. Paragraph 41, <u>TERMINATION FOR CONVENIENCE</u>, shall be added to Agreement as follows:
  - "41. TERMINATION FOR CONVENIENCE: The performance of services under this Agreement may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County to be in its best interest. Termination of services hereunder shall be effected by delivery to Contractor of a thirty (30) day advance Notice of Termination specifying the extent to which performance of services under this Agreement is terminated and the date upon which such termination becomes effective.

After receipt of a Notice of Termination and except as otherwise directed by County, Contractor shall:

A. Stop services under this Agreement on the date and to the extent specified in such Notice of Termination; and

B. Complete performance of such part of the services as shall not have been terminated by such Notice of Termination.

After receipt of a Notice of Termination,

Contractor shall submit to County, in the form and with
the certifications as may be prescribed by County, its
termination claim and invoice. Such claim and invoice
shall be submitted promptly, but not later than sixty
(60) calendar days from the effective date of
termination. Upon failure of Contractor to submit its
termination claim and invoice within the time allowed,
County may determine on the basis of information
available to County, the amount, if any, due to
Contractor in respect to the termination, and such
determination shall be final. After such determination
is made, County shall pay Contractor the amount so
determined.

Contractor, for a period of five (5) years after final settlement under this Agreement, shall make available to County, at all reasonable times, all its books, records, documents, or other evidence bearing on the costs and expenses of Contractor under this Agreement in respect to the termination of services hereunder. All such books, records, documents, or

other evidence shall be retained by Contractor at a location in Los Angeles County and shall be made available within ten (10) working calendar days of prior written notice during County's normal business hours to representatives of County for purposes of inspection or audit."

- 22. Paragraph 42, <u>CONTRACTOR'S PERFORMANCE DURING CIVIL</u>

  <u>ARREST AND DISASTER</u>, shall be added to Agreement as follows:
  - "42. CONTRACTOR'S PERFORMANCE DURING CIVIL UNREST OR

    DISASTER: Contractor and its subcontractor(s) recognize

    that health care facilities (e.g., residential health care

    facilities) maintained by County, and the participants that

    they serve, provide care that is essential to the residents

    of the communities they serve, and that these services are

    of particular importance at the time of riot, insurrection,

    civil unrest, natural disaster, or similar event.

Notwithstanding any other provision of this Agreement, full performance by Contractor and its subcontractor(s) during any riot, insurrection, civil unrest, natural disaster, or similar event, is not excused if such performance remains physically possible. Failure to comply with this requirement shall be considered a material breach by Contractor for which Director may suspend or County may immediately terminate this Agreement."

- 23. Paragraph 43, <u>COUNTY LOBBYIST</u>, shall be added to Agreement as follows:
  - "43. COUNTY LOBBYISTS: Contractor and each County lobbyist or County lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by Contractor, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Contractor or any County lobbyist or County lobbying firm retained by Contractor to fully comply with the County Lobbyist Ordinance shall constitute a material breach of contract upon which Director may suspend or County may immediately terminate this Agreement.
- 24. Paragraph 44, <u>RESTRICTIONS ON LOBBYING</u>, shall be added to Agreement as follows:

#### "44. RESTRICTIONS ON LOBBYING:

Requirement: If any Federal monies are to be used to pay for Contractor's services under this Agreement, Contractor shall comply with all certification and disclosure requirements prescribed by Section 319, Public Law 101-121 (Title 31 U.S.C., Section 1352) and any implementing regulations, and shall ensure that each of its subcontractors receiving funds provided under this Agreement also fully comply with all such

certification and disclosure requirements."

- 25. Paragraph 45, <u>COUNTY'S QUALITY ASSURANCE PLAN</u>, shall be added to Agreement as follows:
  - "45. COUNTY'S QUALITY ASSURANCE PLAN: The County or its agent(s) will evaluate Contractor's performance (including the performance of any party providing services on behalf of Contractor) under this Agreement as may be required from time to time for quality assurance purposes, but not less than on an annual basis. Such an evaluation will include, but not be limited to, assessing Contractor's compliance with all contract terms and performance standards. Contractor deficiencies or actions which County determines are severe or continuing and that may place the performance of this Agreement in jeopardy if not corrected will be reported to the Board of Supervisors. The report will include a improvement/corrective action measures to be taken by County and Contractor. If improvement does not occur consistent with the corrective action measures, County may terminate this Agreement or impose other penalties as specified in this Agreement."
- 26. Paragraph 46, <u>COMPLIANCE WITH THE COUNTY'S JURY SERVICE</u>

  <u>PROGRAM</u>, shall be added to Agreement as follows:
  - "46. <u>COMPLIANCE WITH THE COUNTY'S JURY SERVICE PROGRAM:</u>
    This Contract is subject to the provisions of the County's

ordinance entitled Contractor Employee Jury Service ("Jury Service Program"), Exhibit "F", attached hereto and incorporated herein by reference, as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

- A. Unless Contractor has demonstrated to the County's satisfaction either that Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), Contractor shall have and adhere to a written policy that provides that its Employees shall receive from the Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the Contractor or that the Contractor deduct from the Employee's regular pay the fees received for jury service.
- B. For purposes of this subparagraph,

  "Contractor" means a person, partnership, corporation

  or other entity which has a contract with the County or

  a subcontract with a County Contractor and has received

  or will receive an aggregate sum of \$50,000 or more in

  any 12-month period under one or more County contracts

or subcontracts. "Employee" means any California resident who is a full-time employee of Contractor. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: (1) the lesser number is a recognized industry standard as determined by the County, or (2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor shall also be subject to the provisions of this subparagraph. The provisions of this subparagraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.

C. If Contractor is not required to comply with the Jury Service Program when the Contract commences, Contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Contractor shall immediately notify County if Contractor at any time either comes within the Jury Service Program's definition of

"Contractor" or if Contractor no longer qualifies for an exception to the Jury Service Program. In either event, Contractor shall immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during the Contract and at its sole discretion, that Contractor demonstrate to the County's satisfaction that Contractor either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the Program. The required form, "County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception", Exhibit G, attached hereto and incorporated herein by reference, is to be completed by the Contractor prior to Board approval of this Agreement and forwarded to ADPA, attached hereto and incorporated in by reference the Agreement.

D. Contractor's violation of the above subparagraph of Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar Contractor from the award of future County contracts for a period of time consistent

with the seriousness of the breach."

- 27. Paragraph 47, <u>NOTICE TO EMPLOYEES REGARDING THE SAFETY</u>

  <u>SURRENDERED BABY LAW</u>, shall be added to Agreement as follows:
  - SURRENDERED BABY LAW: The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Attachment I of this Contract and is also available on the Internet at <a href="https://www.babysafela.org">www.babysafela.org</a> for printing purposes.
- 29. Paragraph 48, <u>CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S</u>

  <u>COMMITMENT TO THE SAFELY SURRENDERED BABY LAW</u>, shall be added to Agreement as follows:
  - "48. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT

    TO THE SAFELY SURRENDERED BABY LAW: The Contractor

    acknowledges that the County places a high priority on the

    implementation of the Safely Surrendered Baby Law. The

    contractor understands that it is the County's policy to

    encourage all County Contractors to voluntarily post the

    County's "Safely Surrendered Baby Law" poster, Exhibit "H",

    attached hereto and incorporated herein by reference, in a

    prominent position at the Contractor's place of business.

The Contractor will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used."

- 30. Paragraph 49, NO PAYMENT FOR SERVICES PROVIDED

  FOLLOWING EXPIRATION/TERMINATION OF AGREEMENT, shall be added to Agreement as follows:
  - EXPIRATION/TERMINATION OF AGREEMENT: Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/ termination of this Agreement shall not constitute a waiver of County's right to recover such payment from Contractor. This provision shall survive the expiration or other termination of this Agreement."
- 31. Paragraph 50, <u>RECYCLED BOND PAPER</u>, shall be added to Agreement as follows:
  - "50. RECYCLED BOND PAPER: Consistent with the Board of

Supervisors' policy to reduce the amount of solid waste deposited at County landfills, Contractor agrees to use recycled-content paper to the maximum extent possible in connection with services to be performed by Contractor under this Agreement."

- 32. Paragraph 27, <u>NOTICES</u>, of Agreement shall be renumbered as Paragraph 51
- 33 Except for the changes set forth hereinabove, the wording of Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

Director of Health Services and Contractor has caused this

Amendment to be subscribed in its behalf by its duly authorized

officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

(	Thomas L. Garthwaite Director and Chief Medical Officer CHILD DEVELOPMENT CONSORTIUM OF LOS ANGELES, INC.  Contractor  By  Signature
-	Printed Name
-	Title (AFFIX CORPORATE SEAL HERE)
APPROVED AS TO FORM	
LLOYD W. PELLMAN County Counsel	
ByDeputy	
APPROVED AS TO CONTRACT ADMINISTRATION:	
Department of Health Service	es
By Riley J. Austin, Acting Contracts and Grants Div	

AMENDCD3101:CVM cvm:12/04/03

#### CHILD SUPPORT COMPLIANCE PROGRAM CERTIFICATION

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts submit certifications of Program compliance to the soliciting County department along with their proposals. (In an emergency procurement, as determined by the soliciting County department, these certifications may be provided immediately following the procurement.)

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE SOLICITING COUNTY DEPARTMENT ALONG WITH YOUR PROPOSAL. IN ADDITION, PROVIDE A COPY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

I, (print name as shown in Proposal), hereby submit this					
certification to the (County department), pursuant to the					
provisions of County Code Section 2.200.060, and hereby certify that (contractor or association name as					
showr	in Proposal or proposal)		, an independently-owned or		
franch	iser-owned business (circl	e one), located at (contractor o	or, if an association, associated member		
addre	ss)	is in compliance	e with Los Angeles County's Child Support		
Comp	liance Program and has me	et the following requirements:			
1) 2) 3)	Submitted a completed Principal Owner Information Form to the Child Support Services Department; Fully complied with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and/or California Unemployment Insurance Code Section 1088.5 and will continue to comply with such reporting requirements; Fully complied with all lawfully served Wage and Earnings Withholding Orders or District Attorney Notices of Wage and Earnings Assignment, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b) or pursuant to applicable provisions of the Uniform Interstate Family Support Act, and will continue to comply with such Orders or Notices.				
I declare under penalty of perjury that the foregoing is true and correct.					
at:	Executed this	day of	(Month and Year)		
	(City	//State)	(Telephone No.)		
by:	(Signature of a principal ov County.)	vner, an officer, or manager respo	onsible for submission of the proposal to the		
Copy to	: Child Support Services Departm Special Projects P.O. Box 911009	ent			

P.O. Box 911009 Los Angeles, CA 90091-1009 FAX: (323) 869-0634

Telephone: (323) 832-7277 or (323) 832-7276

#### PRINCIPAL OWNER INFORMATION FORM

Los Angeles County Code Chapter 2.200 establishes the Los Angeles County Child Support Compliance Program. This Program requires the County to provide certain information to the Child Support Services Department (CSSD) concerning its employees and business licensees. It further requires that proposers for County contracts provide directly to the Child Support Services Department information concerning their "Principal Owners," that is, those natural persons who own an interest of 10 percent or more in the Contractor. For each "Principal Owner," the information which must be provided to the Child Support Services Department is: 1) the Principal Owner's name, 2) his or her title, and 3) whether or not the Contractor has made a payment of any sort to the Principal Owner.

IN ORDER TO COMPLY WITH THIS REQUIREMENT, COMPLETE THIS FORM AND SUBMIT IT DIRECTLY TO THE CSSD AT THE ADDRESS OR FAX NUMBER SHOWN BELOW ON OR BEFORE THE DATE YOU SUBMIT A PROPOSAL TO A COUNTY DEPARTMENT. MAINTAIN DOCUMENTATION OF SUBMISSION. SOLE PRACTITIONER MEMBERS OF AN ASSOCIATION MUST COMPLETE AND SUBMIT INDIVIDUAL FORMS.

In addition, proposers must certify to the soliciting County department that they are in full compliance with the Program requirements by submitting the Child Support Compliance Program Certification along with the bid or proposal.

To: Child Support Services Department Special Projects P.O. Box 911009 Los Angeles, CA 90091-1009 FAX: (323) 869-0634 Contractor or Association Name as Shown on	Telephone: (323) 8 Bid or Proposal:	32-7277 or (323) 832-7276
Contractor or Associated Member Name, if Co		
Contractor or Associated Member Address:		
Telephone:	FAX:	
County Department Receiving Bid or Proposal	:	
Type of Goods or Services To Be Provided:		
Contract or Purchase Order No. (if applicable):		
<b>Principal Owners:</b> Please check appropriate bo sign and date the form below.	x. If box I is checked, no furthe	er information is required. Please
I. [ ] No natural person owns an interest of II. [ ] Required principal owner information		
Name of Principal Owner	<u>Title</u>	Payment Received From Contractor
1.		 [YES] [NO]
2.		IVECL INOL
3.		[YES] [NO]
I declare under penalty of perjury that the fore	going information is true and o	
, accided and a pondity of polyary that the fore	gogoao io trae ana c	
Ву:	Date:	
(Signature of a principal owner, an officer, or manager	responsible for submission of the bi	id or proposal to the County.)
(Print Name)	(Title/Pos	ition)

POI FORM REVISED 07/02/01

#### CONTRACTOR EMPLOYEE JURY SERVICE

#### 2.203.010 Findings.

The board of supervisors makes the following findings. The county of Los Angeles allows its permanent, full-time employees unlimited jury service at their regular pay. Unfortunately, many businesses do not offer or are reducing or even eliminating compensation to employees who serve on juries. This creates a potential financial hardship for employees who do not receive their pay when called to jury service, and those employees often seek to be excused from having to serve. Although changes in the court rules make it more difficult to excuse a potential juror on grounds of financial hardship, potential jurors continue to be excused on this basis, especially from longer trials. This reduces the number of potential jurors and increases the burden on those employers, such as the county of Los Angeles, who pay their permanent, full-time employees while on juror duty. For these reasons, the county of Los Angeles has determined that it is appropriate to require that the businesses with which the county contracts possess reasonable jury service policies.

#### 2.203.020 Definitions.

The following definitions shall be applicable to this chapter:

- A. "Contractor" means a person, partnership, corporation or other entity which has a contract with the county or a subcontract with a county contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more such contracts or subcontracts.
- B. "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.
- C. "Contract" means any agreement to provide goods to, or perform services for or on behalf of, the county but does not include:
  - 1. A contract where the board finds that special circumstances exist that justify a waiver of the requirements of this chapter; or
  - 2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor; or
  - 3. A purchase made through a state or federal contract; or
  - 4. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, or reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-3700 or a successor provision; or
  - 5. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, section 4.4.0 or a successor provision; or

#### Page 2 of 3

- 6. A purchase card pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-2810 or a successor provision; or
- 7. A non-agreement purchase with a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section A-0300 or a successor provision; or
- 8. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section PP-1100 or a successor provision.
- D. "Full time" means 40 hours or more worked per week, or a lesser number of hours if the lesser number is a recognized industry standard as determined by the chief administrative officer or the contractor has a long-standing practice that defines a full-time schedule as less than 40 hours per week.

#### 2.203.030 Applicability.

This chapter shall apply to contractors who enter into contracts that commence after July 11, 2002. This chapter shall also apply to contractors with existing contracts which are extended into option years that commence after July 11, 2002. Contracts that commence after May 28,2002, but before July 11, 2002, shall be subject to the provisions of this chapter only if the solicitations for such contracts stated that the chapter would be applicable.

#### 2.203.040 Contractor Jury Service Policy.

A contractor shall have and adhere to a written policy that provides that its employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the employees' regular pay the fees received for jury service.

#### 2.203.050 Other Provisions.

- A. Administration. The chief administrative officer shall be responsible for the administration of this chapter. The chief administrative officer may, with the advice of county counsel, issue interpretations of the provisions of this chapter and shall issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other county departments.
- B. Compliance Certification. At the time of seeking a contract, a contractor shall certify to the county that it has and adheres to a policy consistent with this chapter or will have and adhere to such a policy prior to award of the contract.

#### Page 3 of 3

#### 2.203.060 Enforcement and Remedies.

For a contractor's violation of any provision of this chapter, the county department head responsible for administering the contract may do one or more of the following:

- 1. Recommend to the board of supervisors the termination of the contract; and/or.
- 2. Pursuant to chapter 2.202, seek the debarment of the contractor.

#### 2.203.070. Exceptions.

- A. Other Laws. This chapter shall not be interpreted or applied to any contractor or to any employee in a manner inconsistent with the laws of the United States or California.
- B. Collective Bargaining Agreements. This chapter shall be superseded by a collective bargaining agreement that expressly so provides.
- C. Small Business. This chapter shall not be applied to any contractor that meets all of the following:
  - 1. Has ten or fewer employees during the contract period; and,
  - 2. Has annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, are less than \$500,000; and
  - 3. Is not an affiliate or subsidiary of a business dominant in its field of operation.

"Dominant in its field of operation" means having more than ten employees and annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.

#### 2.203.090. Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

## COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM APPLICATION FOR EXEMPTION AND CERTIFICATION FORM

The County's solicitation for this contract/purchase order (Request for Proposal or Invitation for Bid)or contract extensions is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All bidders, proposers or curent contractors, whether a contractor or subcontractor, must complete this form to either 1) request an exemption from the Program requirements or 2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is exempt from the Program.

Company Name:				
Company Address:				
City:	State:	Zip Code:		
Telephone Number:	( )			
Solicitation For ( Type of Goods or Services):				

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (attach documentation to support your claim); or, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, please sign and date this form below.

#### Part I: Jury Service Program is Not Applicable to My Business

- My Business does not meet the definition of "contractor", as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exemption is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exemption will be lost and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- My business is a small business as defined in the Program. It 1) has ten or fewer employees; <u>and</u>, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; <u>and</u>, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
  - "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
  - "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- ☐ My business is subject to a Collective Bargaining Agreement (attach agreement) that expressly provides that it supersedes all provisions of the Program. "OR"

#### Part II: Certification of Compliance

My business <u>has</u> and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, **or** my company <u>will have</u> and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

#### SAFELY SURRENDERED BABY LAW

# no shame. no blame. no names.

## now there's a way to safely surrender your baby

The Newborn Abandonment Law - A Confidential Safe Haven For Newborns

In California, the Newborn Abandonment Law allows an individual to give up an unwanted infant with no fear of arrest or prosecution for abandonment as long as the baby has not been abused or neglected. The law does not require that names be given when the baby is surrendered. Parents are permitted to bring a baby within 3 days of birth to any hospital emergency room or other designated safe haven in California. The baby will be placed in a foster or pre-adoptive home.

In California, no one ever has to abandon a child again.

In Los Angeles County:

(877) BABY SAFE

(877) 222-9723

babysafela.org

#### State of California

Gray Davis, Governor
Health and Human Services Agency
Grantland Johnson, Secretary
Department of Social Services
Rita Saenz, Director

#### Los Angeles County Board of Supervisors

Gloria Molina, Supervisor, First District Yvonne Brathwaite Burke, Supervisor, Second District Zev Yaroslavsky, Supervisor, Third District Don Knabe, Supervisor, Fourth District Michael D. Antonovich, Supervisor, Fifth District

This initiative is also supported by First 5 LA and INFO LINE of Los Angeles

#### What is the Newborn Abandonment Law?

It's a new law. Under this law, a person may surrender their baby confidentially. As long as the baby has not been abused or neglected, the person may do so without fear of arrest or prosecution.

#### How does it work?

A distressed parent who is unable or unwilling to care for an infant can legally, confidentially and safely surrender their baby within 3 days of birth. All that is required is that the baby be brought to a hospital emergency room in California. As long as the child shows no signs of abuse or neglect, no name or other information is required. A bracelet will be placed on the baby for Identification. A matching bracelet will be given to the parent. The bracelet will help connect the parent to the baby if the parent wants the baby back.

#### Can only a parent bring in the baby?

In most cases, a parent will bring in the baby. The law allows another person to bring in the baby if they have legal custody.

## Does the parent have to call before bringing in the baby?

No. A parent can bring in a baby anytime, 24 hours a day, 7 days a week.

## Does a parent have to tell anything to the people taking the baby?

No. Nothing is required. However, hospital personnel will give the parent a medical information questionnaire that is designed to gather family medical history. This could be very useful in caring for the child but it is up to the parent to complete it.

#### What happens to the baby?

The baby will be examined and given medical treatment, if needed. Then the baby will be placed in a foster or pre-adoptive home.

#### What happens to the parent?

Once the parent(s) has safely turned over the baby, they are free to go.

#### What if a parent wants the baby back?

The parent(s) may take the bracelet back to the hospital. Hospital personnel will provide information about the baby.

#### Why is California doing this?

The purpose of the Newborn Abandonment Law is to protect babies from being hurt or killed because they were abandoned.

You may have heard tragic stories of babies left in dumpsters or public toilets. The persons who committed these acts may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had nowhere to turn for help, they abandoned their infants. Abandoning a baby puts the child in extreme danger. It is also illegal. Too often, it results in the baby's death. Because of the Newborn Abandonment Law, this tragedy doesn't ever have to happen in California again.

## The Eighteenth Safely Surrendered Baby in California

At 8:30 a.m. on Thursday, July 25, 2002, a healthy newborn baby was brought to St. Bernardine Medical Center in San Bernardino under the provisions of the California Newborn Abandonment Law.

This baby was the eighteenth child protected under California's Newborn Abandonment Law. As the law states, the baby's mother did not have to identify herself. When the baby was brought to the emergency room, he was examined by a pediatrician, who determined that the baby was healthy and doing fine. He was placed in a foster home for short-term care while the adoption process was started.

Every baby deserves a chance for a healthy life. If you or someone you know is considering giving up a child, learn about your options.

Certainly we would prefer that women seek help while they are pregnant, not after giving birth, to receive proper medical care and counseling. But at the same time, we want to assure parents who choose not to keep their baby that they will not go to jail if they deliver their babies to safe hands in a hospital emergency room.

## sin pena. sin culpa. sin nombres.

## ahora hay una manera para entregar a su bebé sin ningún peligro

Ley Sobre Cómo Entregar A Su Bebé Sin Ningún Peligro....

Un refugio seguro y confidencial para los recién nacidos.

La ley sobre cómo entregar a su bebé sin ningún peligro permite que una persona entregue a su bebé sin tener miedo de ser arrestada o recibir enjuiciamiento siempre y cuando el bebé no haya sufrido abuso o negligencia. No requiere que se proporcione ningún nombre ni otra información al momento que se entregue el bebé. Permite que los padres entreguen a su bebé, antes de que pasen tres días de su nacimiento, en la sala de emergencia de un hospital u otros lugares designados como refugios seguros en California. El bebé se colocará en un hogar de crianza temporal o en un hogar preadoptivo.

En California, nunca nadie tiene que volver a abandonar a un bebé.

En el Condado de Los Angeles: (877) BABY SAFE (877) 222-9723 babysafela.org

#### Estado de California

Gray Davis, Governor

Secretaría de Salud y Servicios Humanos
Grantland Johnson, Secretary
Departamento de Servicios Sociales
Rita Saenz, Director

#### Junta de Supervisores del Condado de Los Angeles

Gloria Molina, Supervisora del Primer Distrito
Yvonne Brathwaite Burke, Supervisora del Segundo Distrito
Zev Yaroslavsky, Supervisor del Tercero Distrito
Don Knabe, Supervisor del Cuarto Distrito
Michael D. Antonovich, Supervisor del Quinto Distrito

#### Esta Iniciativa tambien esta apollada por First 5 LA y INFO LINE de Los Angeles.¿Qué es la ley sobre cómo entregar a su bebé sin ningún peligro, conocida en inglés como "Newborn Abandonment Law"?

Es una ley nueva. Bajo esta ley, una persona puede entregar a su bebé de manera confidencial. Siempre y cuando el bebé no haya sufrido abuso o negligencia, la persona puede entregar a su bebé sin tener el miedo de ser arrestada o recibir enjuiciamiento.

#### ¿Cómo funciona?

Un padre/madre angustiado que no puede o no quiere cuidar a su bebé puede, legalmente y en forma confidencial y segura, entregar a su bebé antes de que pasen tres días de su nacimiento. Todo lo que se requiere es que se lleve al bebé a la sala de emergencia de un hospital en California. Una banda de identificación se colocará en el brazo del bebé. Una banda con la misma identificación se le entregará al padre/madre. Dicha banda de identificación ayudará a conectar al padre/madre con el bebé si es que él o ella quiere recuperarlo.

### ¿Puede solamente el padre/madre entregar al bebé?

En la mayoría de los casos, el padre/madre entregará al bebé al hospital. La ley permite que otra persona entregue al bebé si es que tiene la custodia legal.

## ¿Tiene el padre/madre que llamar antes de entregar al bebé?

No. Un padre/madre puede entregar al bebé en un hospital en cualquier momento, las 24 horas al día, los 7 días de la semana.

## ¿Tiene el padre/madre que divulgar algo a la persona a la que le entregue el niño?

No. No se requiere nada. Sin embargo, el personal del hospital le entregará al padre/madre un cuestionario sobre información médica que está diseñado para obtener un historial médico de la familia. Esto puede ser muy útil para el cuidado del niño, pero completar el cuestionario es la decisión de los padres.

#### ¿Qué le sucede al bebé?

Se examinará al bebé y se le proporcionará tratamiento medico si es que lo necesita. Luego, la Oficina de Servicios para la Protección de Niños se hará cargo de la custodia y colocará al bebé en un hogar de crianza temporal o en un hogar preadoptivo.

#### ¿Qué le sucede a los padres?

Una vez que hayan entregado al bebé de una manera segura, estarán libres de irse.

### ¿Qué sucede si un padre/madre quiere recuperar al niño?

El padre/madre (o padres) puede llevar la banda de identificación al hospital. El personal del hospital le proporcionará información acerca del bebé.

#### ¿Por qué está California haciendo esto?

El propósito de la ley sobre cómo entregar a su bebé sin ningún peligro es proteger a los bebés para que no mueran o sufran algún daño debido a que fueron abandonados.

Es posible que haya escuchado historias trágicas de bebés que fueron abandonados en basureros o en baños públicos. Posiblemente, las personas que cometieron estos actos estaban bajo una severa angustia emocional. Las madres pudieron haber escondido sus embarazos, temerosas de lo que sucedería si sus familias se enteraran. Debido a que tenían miedo y no tenían ningún lugar donde buscar ayuda, ellas abandonaron a sus bebés.

Abandonar a un bebé significa un gran peligro para dicho bebé. También es ilegal. Muchas veces, esto resulta en la muerte del bebé. Debido a la ley sobre cómo entregar a su bebé sin ningún peligro, esta tragedia nunca tiene que pasar otra vez en California.

#### El décimo octavo bebé que fue entregado sin ningún peligro en California

A las 8:30 de la mañana del jueves, 25 de julio de 2002, un bebé recién nacido y saludable se entregó en el centro medico St. Bernardine en San Bernardino, bajo lo estipulado en la ley sobre cómo entregar a su bebé sin ningún peligro.

El bebé fue la décima octava criatura protegida bajo esta ley. Como lo estipula la ley, la madre del bebé no se tuvo que identificar. Cuando el bebé llegó a la sala de emergencia, un pediatra lo examinó y está saludable y bien. El bebé se colocó en un hogar de crianza temporal donde recibió cuidado por un corto tiempo mientras se empezaban los trámites de adopción.

Cada bebé merece la oportunidad de tener una vida saludable. Si usted, o alguien más a quien conoce, está considerando entregar a su bebé, conozca sus opciones.

Ciertamente, nosotros preferiríamos que las mujeres buscaran ayuda mientras están Embarazadas, no después de que dan a luz, para recibir cuidado médico y asesoramiento apropiados. Pero al mismo tiempo, queremos asegurarles a los padres, que si deciden no quedarse con su bebé, que no irán a la cárcel si lo entregan a unas manos seguras en la sala de emergencia de un hospital.